



WEST BENGAL HOUSING BOARD

(Estd. under W.B. Act XXXII of 1972)

'A B A S A N', 105, S. N. Banerjee Road, Kolkata – 700 014,
Phone : (033) 2265-1965, 2264-1967 / 3966 / 8968 / 4974 / 0950. Fax : (033) 2264-1480 / 0979,
Web site : www.wbhousingboard.in Email : wbhousingboard@gmail.com

Memo No. 439/J.D(E.P)/H.B

DATE:24 .11.2017

ABRIDGED NOTICE INVITING QUOTATION (e-NIQ)2nd call NIQ No:-WBHB/JD(EP)/NIeQ-04/2nd call /2017-2018

E-Quotations are invited by West Bengal Housing Board from reputed sole proprietorship / partnership firms in the field of company secretarial ship for engaging legal consultancy services having proficiency in Company Law [Companies Act 2013 (New Act)].

. (Submission of Bid through online in two fold system).

1. Name of work :- **ENGAGING COMPANY LAW CONSULTANT EXPERTISED IN COMPANY SECRETARIAL PRACTICES ON A RETAINERSHIP BASIS FOR ONE YEAR**
 2. Earnest Money Deposit :- Rs 2,000.00 (Rupees Two thousand) **to be paid in the form of** Bank Draft /Pay order from any nationalized/ Scheduled Bank drawn in favour of 'West Bengal Housing Board'.(to be submitted online)
 3. Cost of Bidding Document :- **To be disclosed later as per norms and only to be deposited by the successful Bidder during formal agreement after issuance of LOA.**
 4. Period of Completion :- 12 months (From the date of Commencement as per Work order)
 5. Start date for Downloading website(<http://wbtenders.gov.in>) : 24.11.17 from 18.00hours.
 6. Date & time of start of Bid submission (On line) :- 28.11.2017 at 11.00 hrs
 8. Date & time of closing of Bid Submission 01.12.2017 at 18.00 hrs
 9. Date & Time of Bid opening for Technical (Online) 04.12.2017 at 11.00 hrs
- The intending Agencies may visit e-tender website : <http://wbtenders.gov.in> for detail.

Jt. Director.(E.P.)
W.B. Housing Board.
for and on behalf of Housing
Commissioner, West Bengal Housing
Board

No: 439 /1(5)/JD(EP)/H.B

Date:24 .11.2017

Copy forwarded for kind information and wide circulation to the :-

1. Director (Engg.), WBHB
2. JHC & Secy., WBHB
3. L.A.O./AHC-1, WBHB with the request to upload the Notice in BOARD's Web site.
4. Notice Board.WBHB.

Jt. Director.(E.P.)WBHB
for and on behalf of Housing
Commissioner, West Bengal Housing
Board