



# **WEST BENGAL HOUSING BOARD**

(Estd. under W.B. Act XXXII of 1972)

**'A B A S A N',**

**105, S. N. Banerjee Road, Kolkata – 700 014.**

## **TENDER DOCUMENT FOR**

**Area light for Ranikuhi Housing Project at Krishnanagar under  
West Bengal Housing Board.**

**NIT No. 02/2016-17/ JD(EEW)/WBHB**

**JOINT DIRECTOR(EEW),  
WEST BENGAL HOUSING BOARD.**

**JUNE, 2016.**



## WEST BENGAL HOUSING BOARD

(Estd. under W.B. Act XXXII of 1972)

„A B A S A N“,

105, S. N. Banerjee Road, Kolkata – 700 014,

Phone : (033) 2265-1965, 2264-1967 / 3966 / 8968 / 4974 / 0950.

Fax : (033) 2264-1480 / 0979, Web site : [www.wbhousingboard.in](http://www.wbhousingboard.in)

Email : [wbhousingboard@gmail.com](mailto:wbhousingboard@gmail.com)

Memo. No. : 231/JD(EEW)/HB  
:27.09.2016

Dated

### NOTICE INVITING e-TENDER

NIT No. 02 / 2016-17 / JD(EEW) / WBHB

The Joint Director (EEW), West Bengal Housing Board, invites e-tender for the work as detailed in the table below. (Submission of Bid through online).

Sl. No.	Name of the Work	Estimated Amount. Rs.	Earnest Money. Rs.	Cost of Tender documents (Non-Refundable)	Period of completion.	Engineering incharge of the work.	Eligibility of Bidder.
1.	“Area light for Ranikuthi Housing Project at Krishnanagar Under West Bengal Housing Board..”	6,33,888.00”	12,680.00 in the shape of Bank draft/Payorder from issued any nationalized Bank drawn in favour of West Bengal Housing Board.	Rs.1000/-(Per set) to be deposited by the successful bidder during Formal agreement after issuance of LOA.	60 (sixty) days/2 (Two) Month.	Deputy Director(EEW)	“Bonafide Resourceful contractors having experience in execution of similar nature of work”

1. In the event of e-filling, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate and necessary earnest money may be remitted through demand draft/ pay order issued from any bid security may nationalized bank in favour of “**West Bengal Housing Board**” and also to be documented through e-filling (Scan copy is to be submitted).The original part of ON LINE submission of EMD (Earnest Money deposit) should be submitted physically to the office of the Joint Director(EEW) under West Bengal Housing Board

- (105. S.N.Banerjee Road, Kol-14, 4<sup>th</sup> floor electrical division) sealed
2. cover within in the prescribed Date and time of Bid opening. stated in SI No.11 However the department (Tender inviting Authority) will not be held responsible for late delivery or loss of the DD/Pay order if minted through post/ courier.
  2. Both **Technical bid and Financial Bid** are to be submitted in technical (Statutory & Non- Statutory folder) and financial folder concurrently duly digitally signed in the website <http://e tender.wb.nic>.
  3. The FINANCIAL OFFER of the prospective Bidder will be considered only if the TECHNICAL Document (both statutory and non-statutory) of the Bidder is found qualified by the ,TENDER COMMITTEE, W.B.H.B. The decision of the Tender committee, West Bengal Housing Board. will be final and absolute in this respect. The both list of 'Qualified' and ' NON-QUALIFIED' Bidders will be displayed in the website and also in the Notice Board of the Joint Director (EEW), Under West Bengal Housing Board on the scheduled date and time.
  4. **Eligibility criteria for participation in the tender.**
    - i) (a) The prospective bidders shall have satisfactorily completed as a prime agency should product credential of a similar nature of work of the minimum value of 40% of the amount put to the tender during 5(five) years prior to the date of issue of this tender notice; or,  
  
(b) Intending bidders should produce credentials of 2(two) similar nature of work, each of the minimum value of 30% of the estimated amount put to the tender during 5(five) years prior to the date of issue of the tender notice; or,  
  
(c ) Intending bidders should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired above.

In case of running works, only those bidders who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

Details of such work experience is to be furnished in Section-2, Form-V.[Non statutory Document]

- N.B. :- 1) Credential/Completion certificate should contain
- a) Name of work,
  - (b) Name and address of Client,
  - (c) Amount put to tender,
  - (d) Date of commencement of work
  - (e) Date of completion of work
  - (f) Reason for abnormal delay, if any
  - (g) Final Bill Amount.

2) Credential certificate issued by the Executive Engineer or equivalent competent authority of a State / Central Government, / Central Government undertaking, Statutory / autonomous bodies constituted under the Statute of the Central / State Govt. on the executed value of work will only be taken as credential.

3) Payment Certificate will not be treated as credential.

ii) The available **Bid Capacity** (to be calculated on the basis of prescribed format) of the prospective bidders shall not be less than the Estimated amount put to tender as Detailed in **Section-2, Form-II(Financial)**.

iii) The prospective Bidders shall have in their full time engagement experienced Technical personnel the minimum one Electrical Engineering Diploma holder with 3 years experience (Authenticated documents in respect of qualification and engagement shall be furnish for Technical Evaluation) [ NON STATUTORY Documents- the documents Form-IV, Section-2.]

iv) The Bidders must have Electrical contractors License with Electrical supervisor holding supervisor competency on the requisite parts issued by the licensing Board of the concerned state Government for the type of work he shall execute.

v) Copies of Trade License, (valid upto Date) Acknowledgement Receipt of Income Tax Return for the latest Assessment year / Professional Tax Deposit Challan for current Financial year / PAN CARD / VAT Registration Certificate/ Voter ID Card for self identification to be accompanied with the Technical documents [Non statutory Documents ]

vi) The Bidder should possess **Service Tax Registration number(Last receipt of challan)**and copies of necessary documents to this effect is to be submitted along with technical documents[Non statutory Documents]. The service tax may be reimbursed to the Agency on produce of necessary documents by him in due course.

vii) Successful bidder would have to obtain **Cess Registration certificate** with the labour department, Govt. of West Bengal located in the area where the construction project agreement of Tender as per norms. [Non statutory Documents].

viii) The prospective bidder would also have **Provident fund enrolment number.** issued by appropriate authority[Non statutory Documents].

ix) The Partnership Firm shall furnish the registered partnership deed along with power of Attorney and the company shall furnish the **Article of Association and Memorandum.** [Non statutory Documents].

x) In case of Proprietorship, Partnership Firms and the Company Tax Audited Report in **3CD Form** are to be furnished along with the Balance Sheet & Profit and Loss A/c. and all schedules forming the part of Balance Sheet and Profit and Loss Account and all the schedule forming the part of Balance sheet and profit Loss Account in favour of applicant. No other name along with applicant name, in such enclosure will be entertained.  
**[Non Statutory Documents]**

xi) Declaration in [**Form –III**] regarding Structure and Organization duly digitally signed by the applicant to be submitted along with application.

xii) Financial Statement in **Form –II** of “Qualification Information”(Section-2) digitally signed by the

applicant shall be submitted along with the application.

xiii) **Joint venture** will not be allowed to participate in the above NIT.

xiv) A prospective bidder shall be allowed to participate in a single job either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single job, all his applications will be rejected for that job.

xv) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.

xvi) Agencies shall have to arrange storing materials, Labour shed, plant or Machineries etc. At their own cost and responsibility nearest to the work site.

xvii) Construction labour welfare cess @ 1 (One) % of cost of work will be deducted from every Bill of the selected Agency.

5. No mobilization / secured advance will be allowed.

6. All materials required for the proposed work including Cement etc. shall be of specified grade and approved brand in conformity with relevant I.S. code and additional conditions incorporated in W.B.H.B. in TENDER FORM.

7. Adjustment price (Increase or decrease) shall not be applicable for the proposed work.

8. No Escalation or Arbitration will be allowed.

9. Site of work and necessary drawings may be handed over to the Agency. No claim in this regards will be entertained.

10. Prospective bidders shall have to executed the work in such a manner so that appropriate service level at the work is to be maintained up to a period of 3(three) years from the date of successful completion of the work to the entire satisfaction of Engineer-in-charge. If any defect/ damage is found during the period as mentioned above the contractor shall make the same good at his own expense to the specification at per with instance project work, or in default, the Engineer-in-charge shall be final) from any sums that may be then, or at any time there after become due to the contractor or from his security Deposit.

**Security Deposit will be released to the contractor in the following manner.**

i) 30% of the same after expiry of 1(One) year from the date of issuance of completion certificate of work.

ii) Further 30% of the same after expiry of 2(Two) years from the date of issuance of completion certificate of work.

iii) The Balance 40% of the same after expiry of 3(Three) years from the date of issuance of completion certificate of work.

Now therefore, additional provisions in clause 17 of the conditions of contract of the Tender Form of WEST BENGAL HOUSING BOARD (No 2911/ 2911(i) & 2911(ii) (Printed Tender Form) has been modified accordingly.

BANK Guarantee will remain valid for the Defect liability period/ security period as per contract of the work.

The Bank Guarantee will be submit as per Format attached in Annexure- 1.

FORMAT OF THE BANK GUARANTEE  
FOR RELEASE OF SECURITY DEPOSIT

Bank Guarantee No:-

Date:

Amount:

Validity period of Guarantee up to

Claim period of Guarantee up to

Has under taken, in pursuance of contract No.....by JD(EEW) Dated.....  
to execute Lift installation work of Ranikuti Housing Project, Krishnanagar

AND WHEREAS..... it has been stipulated by you in said contract that the contractor shall furnish you with a Bank Guarantee by a Scheduled Commercial Bank for the sum specified there in for release of security deposit for completion with his obligation in accordance with the contract.

AND WHEREAS We.....(indicate the Name of the Bank & Branch) have agree to give the contractor such a Bank Guarantee.

Now therefore We..... (indicate the Name of the Bank & Branch) Here by affirm that we are the Guarantee and responsible to you on behalf Contractor, up to a total of (amount of Guarantee) Rupees.....

We undertake to pay you, upon your first written demand and without your needing to prove or to show grounds or reasons for your demand for the sum specified therein.

We.....( indicate the Name of the Bank & Branch) hereby waive the necessity of your demanding said debt from the contractor before presenting us with the demand.

We.....( indicate the Name of the Bank & Branch) further agree to pay to you any money so demanded notwithstanding any deposes raised by contractor(s) any suit or proceeding pending before any court or tribunal relating thereto our liability under this present absolute and unequivocal.

The payment so made by us under this Bond shall be valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

We.....(Indicate the Name of the Bank & Branch) further agree that perform there under or any of the contract document which may be made between you and the contractor shall in any way release us from any liability under this Guarantee, and we hereby waive notice of any such change, addition or modification.

We.....(indicate the Name of the Bank & Branch) lastly undertake not to revoke this Guarantee except with the previous consent of you in writing.

This Guarantee shall be valid up to..... It come into force with immediate effect and shall remain in force and valid for a period of the defects liability period/Security period plus Claim period of 6 (Six) months for the Bank Guarantee . Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs.....

(Rs.....) only , and unless claim in writing is lodged with us within the claim period i.e. up to .....of this Guarantee all our liabilities under this Guarantee shall stand discharged.

Signed and Sealed this.....day of .....2016.....at .....

SIGNED,SEALED AND DELIVERED

For and on behalf of the Bank by :

(Signature)

(Name)

(Designation)

(Code Number)

(Address)

NOTES :

The Bank Guarantee should contain the name, designation and above number of the officer(s)

Signature the guarantee.

The address, telephone number and other details of the Head Office of the Bank as well as of issuing Branch should be mentioned on the covering letter of issuing Branch.

**11.Site inspection before submission of Tender.**

Before submission any tender, the intending bidders should make themselves acquainted thoroughly with local conditions prevailing at site by actual inspection of site and taking into consideration all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labour and no claim whatsoever will be entertained on these account after wards. In this connection intending Bidders

may contract the office of the Joint Director (EEW) West Bengal Housing Board, 105 S.N.Banerjee Road Kol-14, Between 12-30 Hours to 16-30 Hours on any working day prior to date of submission of tenders.

## **12.PAYMENT**

The payment of R.A. as well as Final Bill for any work will be made according to the availability of fund and No claim to delay in payment will be entertained.

No compensation for idle labour, establishment charge or on other reasons such as variation of price index etc. Will be entertained. All possible precautions should be taken for the safety of the people and work force deployed at work site as per safety rule in force contractor will remain responsible for his labour in respect of his liabilities under the workmen's compensation Act etc. He must deal with such cases or promptly as possible. The contractor will have to accept the work program and priority of work fixed by the Engineer-in-charge.

**13.Earnest Money :** The amount of Earnest Money @ 2% (two percent) of the Estimated amount put to tender for the work is to be submitted in the shape of Bank Draft/Pay Order of any nationalized/scheduled bank drawn in favour of „**WEST BENGAL HOUSING BOARD**“ against the work. This clause is applicable for all categories of applicants. Earnest money so deposited by the successful Bidder shall on issuance of work order be automatically converted into part security money and a balance of 8% of amount of each running account bill shall have to be deducted to make it a total 10 % of security deposit of the work.

**14.Refund of EMD:** The Earnest Money of every technically disqualified Tenderer as well as that of every technically qualified tenderer other than L1 (i.e. 1<sup>st</sup> lowest tenderer) and L2 (i.e. 2<sup>nd</sup> lowest tenderer) tenderers shall be refunded to him within 3(three) days after the comparative statement has been prepared and approved.

The Earnest Money of L2 Bidder shall be refunded to him within 3(three) days after the L1 Bidder has accepted the LOI (i.e. Letter of Intent).

The Earnest Money of L1 Bidder shall, after he has accepted the LOI (i.e. Letter of Intent), be

credited to the account of WBHB as 2% security deposit of the work.

## **15.INSTRUCTION FOR SUBMISSION OF E-BIDS**

For the work of 'AREA LIGHT FOR RANIKUTHI HOUSING PROJECT AT KRISHNANAGAR UNDER WEST BENGAL HOUSING BOARD'. The Bid Submission module of e-procurement website <http://etender.up.nic.in> enables the bidders to submit the e-bids online against this bidding published by the purchaser. Bid may be submitted only during the period and time stipulated in the bidding. Bidders are advised start the Bid submission process well in advance so that they can submit their bids in time. The bidders shall submit their bids taking into account the server time, displayed in the e-procurement website. This server time is the time by which the bid submission activity will be allowed till the permissible time on the last date of submission stipulated in the schedule. The bidders cannot submit their bids after the completion of bid submission period. For delay in submission of bids due to any reasons, shall be responsibility of the bidders. The bidders shall follow the instruction mentioned under for submission of their e-bids.

1.1) For participating in bids through the e-bidders system, it is necessary for the bidders to be the registered users of the e-procurement website <http://etender.up.nic.in> The bidders shall first register themselves on the e-bidding website, if they have not done so previously, using the option "Click here to enrol" available on the home page of the website.

1.2).In addition to the normal registration, the bidder has to register with their Digital Signature Certificate



(DSC) in the e-bidding system and subsequently he/ she will be allowed to carry out his/hir bid submission activities. Registering the Digital Signature Certificate (DSC) is a one time activity. Before proceeding to register their DSC, the bidder shall first log on to the e-bidding system using the User Login option on the home page with the logging Id and Password with which they has registered as per clause 1.1 above. For successful registration of DSC on e-procurement website <http://etender.up.in>, the bidder must ensure that they possess class-2/class3 DSC issued by any certifying authority duly approved by Controller of Certifying Authorities. The bidder is also advised to register their DSC on E-procurement website well in advance before bid submission period & time so that they do not face any problem while submitting their e-bid against this bidding. The bidder can perform User login creation and DSC registration exercise as described in clause 1.1 and 1.2 above even before bid submission period starts. The purchaser shall not be held responsible if the bidder tries to submit their e-bid at the last moment of submission of bid, but could not submit due to DSC registration problem.

1.3)The bidder can search for active bidding through “Search Active Biddings” link select a bidding in which they are interested in and then move it to, MY bidding Folder using the option available in the Bid submission menu. After selecting and viewing the bidding, for offline” option available at the end of the view bidding from. Before this, the bidder should download the bidding document and price Schedule/Bill of quantity (BOQ) and study them carefully. The bidder shall keep all the documents ready as per the requirements of bidding document in the PDF format except the Schedule/Bill of quantity (BOQ) which shall be in the XLS Format (EXCEL sheet)

1.4)After clicking the “, pay offline” option, the bidder shall be redirected to the relevant of Terms and conditions. The bidder shall read the Terms and conditions before proceeding to fill in the Bidding fee EMD offline payment details. After entering and saving the Bidding Fee and EMD details, the bidder shall click “Encrypt & Upload” option given in the offline payment details from so that “Bid documents preparation and submission” window appears to upload the documents as per technical (Fee details, Qualification details, Bid Form and Technical specification details) and financial (Bid Form and price schedule/BOQ) schedule/packets given in the bidding details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in the original before with opening of technical bids, should tally with the details available in the scanned copy and the data entered during submission time otherwise the bid submitted shall not be accepted.

1.5)Next, the bidder should upload the Technical Bid Documents for fee details (Bidding fee and EMD), qualification details as per PQC, and Financial Bid documents as per BOQ of bidding documents. Before uploading, the bidder has to select the relevant Digital signature certificate. They may be prompted to enter the digital signature Certificate password, if necessary. For uploading the bidder should click “Browse” button against each documents label in Technical and Financial schedule/packets and then upload the relevant PDF/XLS files already prepared and stored in the bidder” s computer.

1.6).The bidder shall click “Encrypt” next for successful encrypting and uploading of required documents. During the above process, the bid documents are protected, stored and opened by concerned bid openers only.

1.7).After successful submission of bid documents, a page giving the summary of bid submission will be displayed that the process of e-bid submission is completed. The bidder can take a printout of the summary using the “Print option available in the window as an acknowledgement for future reference.

1.8)Purchase reserves the right to cancel any or all Bids without assigning any reason.

1.9)The Bidders are advised to upload the scanned documents with minimum of 150dpi scanner to ensure readable uploaded e- Bids.

16. Bids shall remain valid for a period not less than 120 (One hundred twenty) days after the dead line date for Financial Bid submission. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited without assigning any reason thereof.

**17. Guiding schedule of rates:-** Current Schedule of Rates for Electrical works along with up-to date corrigenda and addenda to be applicable on the date of issue of this notice. Rate of items which are not available in above Schedule of Rates has been derived by proper analysis of rate based on market price.

18.. In case of ascertaining the authority of the intending bidders at any stage of tender process or execution of work, necessary registered irrevocable power of attorney in original is to be produced for verification as and when asked for by the Tender Inviting & Accepting Authority / Engineer -in- Charge.

19.. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not be allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

The Tender Inviting Authority reserves the right to cancel the N.I.T. due to unavoidable circumstances without assigning any reason, whatsoever, to the bidders and no claim in this respect will be entertained.

20.. In case if there be any objection regarding Prequalifying the Agency, that should be lodged to the Chairman, Tender Committee within 48 hours from the date of publication of list of qualified Bidders and beyond that time schedule no objection will be entertained by the Tender Committee.

21. During the process of scrutiny of tender document, the tender inviting authority or his authorized representative may verify the credential and other related documents as submitted by the Bidders with the original, if necessary. After verification, if it is found that the documents submitted by the Bidders is either manufactured or false, the bid submitted by the Bidder will be summarily rejected and the Earnest Money deposited by the bidder will be forfeited by the Tender Inviting Authority without assigning any reason thereof.

22. The set of Tender/Bidding Documents comprises the documents listed below :

- i) Notice Inviting Tender with all addenda & corrigendum, if any.
- ii) Instruction to Bidders (Section-1),
- iii) Qualification Information (Section-2),
- iv) Printed WBHB Tender Form,
- v) Special Terms & Conditions (Section-3),
- vi) Contract Data (Section-4),
- vii) Technical Specification (Section-5),
- Vii) Drawings, if any (Section-6),
- ix) Bill of Quantities (BOQ),
- x) Contractor's Bid (Documents furnished by Contractor),

23. The documents forming the Contract shall be interpreted in the following order of priority :

- i ) Agreement,
- ii) Letter of Acceptance, Notice to proceed with the work (i.e. Work Order),
- iii) Contractor's Bid,
- iv) Contract Data,
- v) Printed WBHB Tender Form including Special Terms & Conditions,
- vi) Technical Specifications,
- v i i) Drawings,
- viii) Bill of Quantities(BOQ),

24. **Qualification criteria.**

The tender inviting & Accepting Authority through a Tender Evaluation Committee will determine the eligibility of each bidder. The bidders shall have to meet all the minimum criteria regarding :

**a)Financial Capacity.**

**b)Technical Capability comprising of personnel & equipment capability. c)Experience/Credential.**

The eligibility of a bidder will be ascertained on the basis of the digitally signed documents in support of the minimum criteria as mentioned in a, b, c above and the declaration executed through prescribed affidavit in non-judicial stamp paper of appropriate value duly notarized.. If any document submitted by a bidder is found either manufactured or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice.

25. "Where an individual person holds a digital certificate in his own name duly issued to him against the company or the firm of which he happens to be director or partner, such individual person shall, while uploading any tender for and on behalf of such company or firm, invariably upload a copy of registered power of attorney showing clear authorization in his favour by the rest of the directors of such company or the partners of such firm, uploading such tender. The power of attorney shall have to be registered in accordance with the provisions of the Registration Act, 1998".

26.. The successful bidder on receipt of Letter of Acceptance /Intent (LOA/LOI) will execute

formal agreement as will be stated therein, in WBHB Tender Form /2911(ii) by paying usual cost of additional copies of Tender Documents. All the copies must be signed on every page by the lowest Bidder and submitted to the office of **the Employer / TIA** for execution of formal Tender agreement.

*Special condition for safety at the work site*

27.

The contractor will identify one of the supervisors for taking care of implementation of safety systems.

The Contractor should follow the following General Guidelines governing the safety rules as laid down under:

1. Smoking is strictly prohibited at workplace.
2. Nobody is allowed to work without wearing safety helmet. Chinstrap of safety helmet shall be always on. Drivers, helpers and operators are no exception.
3. No one is allowed to work at or more than three meters height without wearing safety belt and anchoring the lanyard of safety belt to firm support preferably at shoulder level.
4. No one is allowed to work without adequate foot protection.

5. Usage of eye protection equipment shall be ensured when workmen are engaged for grinding, chipping, welding and gas-cutting. For other jobs as and when site safety co-ordinator insists eye protection has to be provided.
6. All safety appliances like safety shoes, safety gloves, safety helmet, safety belt, safety goggles etc. shall be arranged before starting the job.
7. All excavated pits shall be barricaded & barricading to be maintained till the backfilling is done. Safe approach to be ensured into every excavation.
8. Adequate illumination at workplace shall be ensured before starting the job at night.
9. All the dangerous moving parts of the portable/ fixed machinery being used shall be adequately guarded.
10. Ladders being used at site shall be adequately secured at bottom and top. Ladders shall not be used as work platforms.
11. Material shall not be thrown from the height. enquired, the area shall be barricaded and one person shall be posted outside the barricading for preventing the tre-passers from entering the area.
12. Other than electricians one is allowed to carry out electrical connections, repairs on electrical equipments or other jobs related thereto.
13. All electrical connections shall be made using 3 or 5 core cables, having a earth.
14. Inserting of bare wires for tapping the power from electrical sockets is completely prohibited.
15. A tools and tackles inspection register must be maintained and updated regularly.
16. Debris, scrap and other materials to be cleared from time to time from the workplace and at the time of closing of work every day.
17. All the unsafe conditions, unsafe acts identified by contractors, reported by site supervisors and / or safety personnel to be corrected on priority basis.
18. No children shall be allowed to enter the workplace.
19. All the lifting tools and tackles shall be stored properly when not in use.
20. Clamps shall be used on return cables to ensure proper earthing for welding works.
21. Return cables shall be used for earthing.
22. All the pressure gauges used in gas cutting apparatus shall be in good working condition.
23. Proper eye washing facilities shall be made in areas where chemicals are handled.
24. Connectors and hose clamps are used for making welding hose connections.
25. All underground cable for supplying construction power shall be routed using conduit pipes.
26. Spill trays shall be used to contain the oil spills while transferring / storing them.
27. Tapping of power by cutting electric cables in between must be avoided proper junction boxes must be used.

R. Chaakraborty  
Joint Director(EEW)  
West Bengal Housing Board.

28. **Important Information : Date & Time schedule**

Sl. No.	Particulars	Date & Time
1.	Date of uploading of N.I.T. and Bid Documents (online) (Publishing Date)	27.09.2016
2.	Date & time of start of downloading Bid Documents (Online)	27.09.2016 at 18-00 hrs.
4.	Date & time of start of Bid submission (On line)	03.10.2016 at 11-00 hrs.
5.	Date & time of closing of Bid Submission (On line)	07.11.2016 at 18-00 hrs.
6.	Date & time of Bid opening for Technical Proposals (Online)	08.11.2016 at 11-00 hrs.
	Last date of time of submission original documents of earnest money/payorder.(Off line) in the office of the tender inviting Authority.	08.11.2016 upto 11-00 hrs.
8.	Date of uploading list of technically qualified bidders (online)	To be notified after evaluation of Technical Bid.
9.	Date & time of Bid opening for Financial Proposal (Online)	To be notified during uploading of Technical Evaluation sheet of bidders.

**Joint Director (EEW),  
West Bengal Housing Board**

**Memo. No. : 231/1(10)/JD(EEW)/HB**

**Dated : 27.09.2016**

**Copy forwarded for information & wide circulation to the :-**

1. Vice-Chairman, HRBC, St. Georges Gate Road, Kolkata-700021
2. . Chief Engineer, Housing Directorate, Govt. of W.B. N.S.Building, 1, K.S. Roy Road, Kol-700001.
3. Chief Engineer-I, WB HIDCO, "HIDCO BHABAN", Premises No. 34-1111, Major Artrial Road, 3<sup>rd</sup> Rotary, New Town, Kolkata -700156.
- 4 Chief Municipal Engineer, Dev, & Planning Deptt., K. M. C., S.N. Banerjee Road, Kol-700014.
5. Superintending Engineer (P.W.D), Presidency Circle.-I, N.S. Bldg, 1, K.S.Roy Road, Kol-700001.
6. Superintending Engineer (P.W.D), Presidency Circle.-II, Hestings, Kolkata-700027.
7. Superintending Engineer (P.W.D), Southern Circle. C.I.T. Bldg, P-16, India Exch. Place Extn, Kol-73.
8. Superintending Engineer (P.W.D), Bidhan Nagar Circle, Purta Bhawan, Salt lake, Kol-700091.
9. Superintending Engineer (P.W.D), Eastern Circle, 45, Ganesh Ch. Avenue, Kol-700013.
10. West Bengal Builder's Association, 119, Bepin Behari Ganguly Street, Calcutta - 7 0 0 0 12

**memo. No.: 2 3 1 /2(14)/JD(EEW)/HB**

**Dated : 27.09.2016**

Copy forwarded for information & wide circulation to the:-

1. Housing Commissioner, WBHB
2. Director (Engg.),WBHB
3. JHC & Secy, WBHB
4. FA-Cum-CAO,WBHB
5. CA-Cum-AP,WBHB
- 6 . JD(EW)-I/II / III /V/ (E.P.) WBHB
7. A.H.C.-I, WBHB with the request to publish the N.I.T. in BOARD's Web site (Soft copy is being sent on e-mail).
8. DD(EEW)- H.P., WBHB
9. Estimator, under JD(EEW), WBHB.
10. Notice Board.

**Joint Director (EEW),  
West Bengal Housing Board.**