



WEST BENGAL HOUSING BOARD

(ESTD. UNDER W.B. ACT XXXII OF 1972)

(A B A S A N)

105, S. N. BANERJEE ROAD, KOLKATA – 700 014

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No :- 473/DD/SKHP/HB.

Dated: 10.04.2017

NOTICE INVITING QUOTATION

NIQ No. 01 of 2017-18 of Deputy Director (EW)-SKHP/HB.

Deputy Director (EW) –SKHP under West Bengal Housing Board invites sealed Quotation in prescribed printed form from eligible quotationers for the works as per particulars given below:-

1.	Name of work:	Preparation of Environment Impact Assessment report after Carrying out necessary Study as required and submit the report to the State Environment impact Assessment Authority and also obtaining preliminary & final clearance of the Project for SHILPAKANAN HOUSING PROJECT (Near Muchipara, Bidhannagar, Durgapur)in 20.00 Acres Land in Mouza- Gopinathpur, JL. No. 85, P.S.-Durgapur under West Bengal Housing Board.
2.	Eligibility criteria to submit quotation:	Firm/Agencies/Consultant who have the required experience for the Environment study & preparation of Environmental Assessment report for Housing Project/Industrial Project as per guideline of Ministry of Environmental and Forest & the State Pollution Control Board (SPCB) and having a magnitude of 40% (Price updated @10% per annum, compoundable from the date of completion of work) of the Work value put to Tender during 5(five) years prior to the date of issue of this Tender notice of similar nature.
3.	Name of the Engineer-in Charge:	Deputy Director (EW)- Shilpakanan Housing Project, Ph-III, Durgapur, under West Bengal Housing Board.
5.	Earnest money:	2%(Two percent) of the quoted amount to be deposited by Bank draft/ pay order on a Kolkata Branch Bank drawn in favour of West Bengal Housing Board along with the quotation as initials Earnest Money. Without Earnest Money quotations will be rejected . No cash/ Cheque will be accepted as Earnest Money. Earnest Money of the Unsuccessfully Tenderer shall be refunded without any interest on only after acceptance of favorable quotation.
6.	Cost of Quotation documents per set (Non-refundable):	Rs.750.00 per set. Only successes full Quotationer have to purchase 3(three) sets of Tender documents for formal only.
7.	Last date of application for permission :	17.04.2017 up to 3.00 P.M.

8.	Date of Issue of Quotation documents:	17.04.2017 and 18.04.2017 from 12.00 Noon to 3.00 P.M.
9.	Last date and time for submission of Quotation:	21.04.2017 up to 2.30 P.M

10.	Date and time for opening of Quotation:	21.04.2017 at 3.00P.M.
11.	Time allowed for completion:	6(Six) months from the date of issue of work order.
12.	Validity of Quotation:	120 days from the date of submission of quotation.

13. Contractor should submit application along with self-attested copies of the following (Original copies for each are to be produced for verification during submission).

- Income Tax return for the current year including PAN Card
- Professional Tax (PT) challan.
- VAT registration particulars (Form no 3).
- The prospective bidder would also have documents in support of valid **Provident fund enrolment No.** issued by appropriate authority.
- Service Tax registration particulars.
- Valid Trade license.
- Power of Attorney/Authority to sign the Tender document & Article/Memorandum of Association (in case of Companies).
- Partnership Deed In case of Partnership firm.
- Credential of past experience of similar nature of works.

14. Quotation documents can be available from the office of the Deputy Director (EW)-SKHP, West Bengal Housing Board, , 105, S.N. Banerjee Road(ABASAN,4th floor) Kolkata-14. The Agency will quote the rate (in both words and figures) in the prescribed form of WBHB of the Quotation documents.

15. Quotation must be accompanied by EMD specified for the work in the shape of Bank Draft/Pay Order only on a Nationalized **Bank drawn in favor of West Bengal Housing Board payable at Kolkata.**

16. Quotation must be delivered to Deputy Director (EW)-SKHP, West Bengal Housing Board (As mentioned in sl. No.14) or in absence to any authorized officer of West Bengal Housing Board and will be opened on the same day in the presence of bidders or their authorized representatives.

17. If the office happens to be closed on the date of receipt of tender as specified in the NIQ will be received and opened on the next working day at the same time and venue.

18. The Service Tax in this work may be reimbursed to the successful bidder by West Bengal Housing Board on production of necessary Documents.

19. The post tendering negotiation if required may be made with all the eligible quotationers which may be instant or afterwards.

20. The agency shall have to provide everything necessary for proper execution of the work including labour, materials etc. for providing services as specified in the item.

21. There will be no provision for arbitration whatsoever in the contract.

22. Successful Quotationer would have to execute an agreement as specified by the WBHB in non- judicial stamp paper of value Rs. 10/-only before issuing of formal work order by the WBHB.

23. No conditional Quotation will be accepted.

24. Quotation will be received only in the tender box kept in the office chamber of Deputy Director (EW)-SKHP, West Bengal Housing Board, 105, S.N. Banerjee Road, ABASAN (4th floor), Kolkata-700014 and nowhere else,

25. Submission of false misleading and fabricated statement/ documents/information etc. found at any point of time will lead to cancellation of the Quotation.

26. Acceptance of Quotation will rest entirely with the WBHB which does not bind itself to accept the lowest tender and reserves the right itself the authority to reject any or all the **Quotations** received without assigning any reasons thereof.

27. 1% Cess will be statutory deducted from each of Agencie's bill.

28. Only successful quotationer would have to take Cess Registration Certificate with the Labour department of Govt. of West Bengal located in the area where the construction project is to be executed. Unless Cess registration certificate can be shown, the work order shall not be issued.

29. Refund of EMD: The Earnest Money of all the unsuccessful Quotationers deposited along with the Quotations will be refunded by the Quotation Inviting Authority on receipt of application from tenderer for such refund after issuance of work order to the successful bidder.

30. The employees of the agency shall be covered under the "Employee Risk Insurance scheme" and the charges shall be borne by the agency.

31. Payment will be made on completion of the work but part payment may be allowed if Tender inviting authority feels to do so evaluating the progress of work.

32. Further details can be seen in the tender documents itself.

Deputy Director (EW)-SKHP
West Bengal Housing Board

No: - 473/DD /SKHP/HB.

Dated: 10.04.2017

Copy forwarded for information to the:

1. Housing Commissioner, West Bengal Housing Board
2. Director (Engineering), West Bengal Housing Board.
3. FA cum CAO, West Bengal Housing Board
4. CA cum AP, West Bengal Housing Board
- 5.-7 .Joint Director (EW)-I/II/III/IV/V/EP/EEW. West Bengal Housing Board
8. Asstt. Housing Commissioner-I ,W B H B . He is requested to please arrange for uploading the NIQ in the Website forthwith.
9. P.R.O., W.B.H.B. for information.
10. AD, SKHP.
11. Notice Board.

Deputy Director (EW)-SKHP
West Bengal Housing Board

SPECIFICATION

(Rate to be Quoted by the Quotationers).

Name of Work :- Preparation of Environment Impact Assessment report after Carrying out necessary Study as required and submit the report to the State Environment impact Assessment Authority and also obtaining preliminary & final clearance of the Project for SHILPAKANAN HOUSING PROJECT (Near Muchipara, Bidhannagar, Durgapur)in 20.00 Acres Land in Mouza- Gopinathpur, JL. No. 85, P.S.-Durgapur under West Bengal Housing Board.

Sl. No.	Description of Item	Unit	Quantity	Rate		Amount	
				Rs.	P.	Rs.	P.
1.	Filling up of Form-I and Preparation of its allied Documents (Baseline Environmental - I study & Preparation of EIA Report for submission to State Environmental appraisal Committee (SEAC).	Each	1.00				
2.	Preparation of presentation of matter in front of Environmental appraisal Committee (SEAC), giving clarification as with the SEAC to obtain Environmental Clearance after MOEF/State Govt. Rules, & obtaining NOC from W.B. Pollution Control Board if required.	Each	1.00				
				Total =			

(Rupees

) only.

Note: a) Rate to be quoted by the Firm / Agency / Consultant in figure as well as in words. The quoted rate should be inclusive of all cost and statutory taxes complete.

b) Draft report to be submitted in 2(Two) sets and Final EIA report in 6(six) sets for department (WBHB).

**Deputy Director(EW)-SKHP
West Bengal Housing Board**

ACKNOWLEDGEMENT

I hereby declare that all the submitted documents here with are authentic and true to my knowledge and belief. The Company shall be liable for any deviation from the quotation norms of above N.I.Q.

Signature with Seal of Company.

WEST BENGAL HOUSING BOARD

Object, Terms & Conditions, Specifications and Scope of work.

Name or Work :- Preparation of Environment Impact Assessment report after carrying out necessary study as required and submit the report to the Environmental impact Assessment Authority and also obtaining Preliminary & Final clearance of the project for "SHILPAKANAN HOUSING PROJECT"(Near Muchipara, Bidhannagar, Durgapur) in 20.00 Acres Land in Mouza -Gopinathpur, JL. No. 85, P.S.-Durgapur under West Bengal Housing Board.

1.0 General.

Environmental Impact Assessment is an exercise of Project an overall assessment of the Environmental scenario with the identification and evaluation of various factors responsible for influencing the status of the Environmental impact, due to the operation of an existing or a proposed Project. It aims in Providing all relevant information sufficient for a meaningful interpretation as to avoid any detrimental effects of the Environment.

2.0 Objective of the assignment.

West Bengal Housing Board has launched a housing project namely SHILPAKANAN HOUSING PROJECT near Muchipara, Bidhannagar, Durgapur, Dist. Burdwan . The Construction work of the Housing Complex has been completed for which Environmental Clearance to be obtained from appropriate authority.

3.0 Scope of work.

Obtain Environment Clearance for the above mentioned project as per MOEF/State Government rules and regulations. Necessary information in connection with the State Environmental as asked by Appraisal Committee (SEAC) is also to be obtained.

4.0 Project Periods.

- 1) For EIA study & Filling up Form-1 : 3 (three) months from the date of work order.

4.1 Submission of Report.

For Environment Impact Assessment study & filling up of Form-1

- i) Draft Report : 2 (two) copies
- ii) Final E.I.A Report : 6 (Six) copies for Department (i.e. for WB.HB.).

4.2 Terms of description of items and payments.

- (i) Payment will be made on completion of the work and after obtain NOC from WBPCB if required.
- (ii) Part payment may be allowed by the Tendering Authority after evaluation of the progress of the work.

- 5.0**
- i) All works are to be carried out in accordance with the general Rules directions and conditions stated above.
 - ii) The Specifications of works not covered by the Specifications of this work shall be governed by relevant code of practice and as per directions of the Engineer- In-Charge.
 - iii) Any work not included in the scope of work, but required to be performed for securing.
 - iv) N.O.C. from W.B.P.C.B. & Environmental Clearance from MOEF, Govt. of India, shall be deemed to be included in the scope of work.

6.0 Character of site.

Before submission of quotations, the quotationer shall inspect the site themselves thoroughly and get acquainted with the site conditions and difficulties and local conditions and difficulties under which the work will have to be carried out. They should consider among others the nature of soil, climate condition of the locality, where in the area of work, condition of existing Kutcha and Pucca roads , transport difficulties, non existence of roads in many places limited availability of working spaces etc. Extra cost involved due to above factors shall have to be borne by the quotationer and should, therefore be included in the rate to be quoted by them.

7.0 Incidental Fees.

The rate is to be quoted by the quotationer shall be inclusive of all cost and incidental fees and charges, i.e. Royalties, Octroi tax of materials, Electricity, water and other charges of Municipalities or Statutory Bodies, Vat, Income tax, Professional Tax & P.F. contribution etc. Nothing extra will be paid on any such account.

**Deputy Director(EW)-SKHP.
West Bengal Housing Board.**