



WEST BENGAL HOUSING BOARD

(Estd. under W.B. Act XXXII of 1972)

(A B A S A N)

105, S. N. Banerjee Road, Kolkata – 700 014, Fax: 2264-1480/0979

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No.352/D.D (E.P)-III/WBHB

Date-05.08.2016

NOTICE INVITING QUOTATION

(N.I.Q. NO. 03. of 2016– 2017 of DD (EP)-III/HB

Deputy Director (EP)-III/HB under West Bengal Housing Board, 105 S. N. Banerjee Road, Kolkata – 700014 invites sealed quotation in prescribed form from eligible bonafide bidders having experience for the works as per particulars below:-

1.	Name of work:	: Balance Renovation of Reception Kiosk on ground floor of 'ABASAN' Building, 105 S. N. Banerjee Road, and Kolkata-700014. Under West Bengal Housing board.
2.	Eligibility criteria:	Bonafide & resourceful contractor's working in W.B.H.B. state P.W.D., C.P.W.D., railway, having credentials for execution of similar nature or any civil work of satisfactory completed works valued at least 40% of estimated amount in a single contract during last three years. having I.T., vat Regd. No., P. Tax certificate, PAN Card No., service Tax Registration No. P.F. code No.
3.	Name of the Engineer-in Charge	Deputy Director (EP)-III, under WBHB
4.	Estimated cost of the works:-	i) Rs.40,000.00
5.	Earnest money:	i) Rs.800.00
	Procurement of quotation paper i.e. N.I.Q Bid document term & condition etc.	Bid documents will be available from the WBHB website www.wbhousingboard.in from 04.08.2016 to 16.08.2016
6.	Cost of Quotation documents: (Non-refundable).	During participation, cost towards Tender documents need not require to pay only successful bidder has to pay cost of three copies of documents for agreement as per norms which will be communicated latter on i.e. through L.O.A.
7.	Validity of Tender Quotation	120 days from the date of submission of quotation
8.	Last date & Time for submission of Quotation	22.08.2016 up to 2.30 A.M.
9.	Date & Time for opening of Quotation:	22.08.2016, A.T. 3.30 P.M.
10.	Duration of work	10 (Ten) days

11. Contractor has to submit completion certificate / billing progress certificate showing details of executed works and time taken for completion including comments on their up to date performance from the respective deptt / Authority.

12. Contractor should submit all documents with self-attested copies of the following (Original copies for each are to be produced for verification as and when asked for).

- i) Income Tax return with acknowledgement for the current year including PAN Card.
- ii) Professional Tax (PT) latest challan with certificate.
- iii) Employees provident Fund (PF) enrollment certificate with code no and last receipt.
- iv) Sale Tax/VAT registration particulars (Form no.3) and latest value added Tax deposit challan
- v) Service Tax registration certificate.
- vi) Work order and Completion certificate from respective department.
- vii) Valid Trade license from respective Municipality/Panchayat,
- viii) Power of Attorney/Authority to sign the Tender documents and Articles/Memorandum of Association (in case of companies)
- ix) Partnership Deed- (In case of partnership firm.)

The Agency will quote the rate (in both words and figures) in the prescribed form of WBHB of the Tender documents.

13. Quotation must be accompanied by EMD specified for the work in the shape of Bank Draft/Pay Order only on a Nationalized/Scheduled **Bank drawn in favor of West Bengal Housing Board payable at Kolkata.** E.M.D. Should be kept in a sealed envelope with a clear description and should accompany the name of work and N.I.Q. No.

14. Quotation must be delivered to Deputy Director (EP)-III/HB of West Bengal Housing Board or in absence to any authorized officer of West Bengal Housing Board and will be opened on the same day in the presence of bidders or their authorized representatives.

15. If the office happens to be closed on the date of receipt of Quotation as specified in the NIQ will be received and opened on the next working day at the same time and venue,

16. The post tendering negotiation if required may be made with all the eligible **Quotationer** which may be instant or afterwards.

17. Contractor shall have to make his /her own arrangement for resource materials like steel and cement required for the work. Branded steel and cement only be accepted.

18. There will be no provision for arbitration whatsoever in the contract.

19. Successful Quotationer would have to execute an agreement as specified by the WBHB in non- judicial stamp paper of value Rs. 10/-only before issuing of formal work order by the WBHB.

20. One percent (1%) cess will be statutorily deducted from each of contractor's Progressive bill.

21. No conditional Quotation will be accepted.

22. Service Tax will be reimbursed provided the Agency having service Tax Registration.

23. Quotationers will be received only in the tender box kept in the office chamber of Deputy Director (EP)-III, West Bengal Housing Board.105,S N Banerjee Road, Abasan (3rd floor), Kolkata-700014 and nowhere else,

24. Submission of false misleading and fabricated statement/ documents/information etc found at any point of time will lead to cancellation of the **Quotation.**

25. Acceptance of tender will rest entirely with the WBHB which does not bind itself to accept the lowest tender and reserves the right itself the authority to reject any or all the tenders received without assigning any reasons thereof.

26. Joint Venture will not be allowed.

27. Further details can be seen in the tender documents itself.

Bikash Kumar Das
Deputy-Director (EP)-III
West Bengal Housing Board

No.: 352 /1(14) /DD (EP)-III/HB

Dated: -05.08.2016

Copy forwarded for information to the:

1. Housing Commissioner, West Bengal Housing Board
2. Director (Engineering), West Bengal Housing Board
3. CA cum AP, West Bengal Housing Board
4. FA cum CAO,/D.F.A.=II West Bengal Housing Board
5. Joint Housing Commissioner & Secretary, WBHB
6. Asst. Housing Commissioner-I he is requested to please arrange for uploading the NIT in the official Website of WBHB.
- 7-10. Joint Director (EW)-I/II/III/IV/V/(E.E.W). West Bengal Housing Board
11. Joint Director (EP) /WBHB
12. . A.D (EP)/HB of West Bengal Housing Board.
13. Amitava Dhar SAE (EP) of. West Bengal Housing Board.
14. Notice Board

Bikash Kumar Das
Deputy-Director (EP)-III
West Bengal Housing Board

The following finishing items have been considered to be executed and rate quoted over the following items :

Item of work	L.S.Rate in Rs.	Total Amount in Rs.
<p>1.'Key- Cabinet' of ply board, wood and laminate with all necessary hardware fittings.</p> <p>2."2 leaf shutter with frame of wood, ply board and laminate with all necessary hard ware fittings, to enclose storage space underneath quarter landing of Stair case for storing documents.</p> <p>3.P.V.C./Vinyl floor covering on the floor of Reception Kiosk after remaining existing damaged floor covering to offer an elegant floor finish.</p> <p>4.Wall finishing of back side of FA's chamber (5th floor) ply board with wooden beat and laminate with acrylic sheet, flex for map etc. all necessary hardware fitting as per requisition of FA cum CAO.</p>		