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WEST BENGAL HOUSING BOARD
(ESTD. UNDER WB.ACT XXXII OF 1972)
"A BASAN"

105, S.N.BANERJEE ROAD, KOLKATA - 700 014.

☎: 2264-1965/67, 2264-3966/8968/4974/0950 :: Visit us at: www.wbhb.net, Email: wbhb@vsnl.net

No. 85 /D.D (E.P) III/WBHB

Date-15.02.2016.

Notice Inviting Quotation
(N.I.Q. NO: 04 OF 2015- 2016 DD (EP)III)/WBHB

Sealed quotations are invited from bona fide resourceful agencies having experience in similar nature of work mentioned below.


Name of work: Annual Maintenance Contract with Spare- parts for six (6) nos. old Xerox Machines at different floors of ABASAN Building, 105 S.N. Banerjee Road, and Kolkata 700014

In order to meet the requirement of Annual Maintenance with Spare- parts of six (6) no's old Xerox Machine of W.B. Housing Board sealed quotation are hereby invited from bona fide and resourceful agencies. It is hereby directed to furnish the rates after proper inspection of the following Machine.

Model No:	Location of the Machine:
(i) SHARP-AR/5316	First floor
(ii) PANASONIC 8016	Second floor
(iii) KONICA	Second floor
(iv) KONICA	Third floor
(v) CANON IR 2318L	Forth floor
(vi) KONICA	Fifth Floor

1. The intending Agency has to submit copy of valid Pan Card, PTCC.
2. Last Date of receipt f quotations: 26.02.2016.(Up to 1.30 PM)
3. Date of opening of quotations: 26.02.2016. (2-30 PM)
4. Rate to be quoted in for individual Machines as given in the Particulars of Machines as mentioned above and in Total for Annual Maintenance of six nos. Machines as mentioned above. The lowest quotation will be selected on the basis of Total rate quoted for Annual Maintenance of six nos. Machine as mentioned above. The quotation may be addressed to the Dy. Director {EP} III/WBHB and may be submitted to the office of the undersigned within the stipulated date and time.

5. The Agency submitting Quotation shall specifically mention in his application that he has read the terms and conditions carefully and he has accepted the same, otherwise the quotation will not be accepted.
6. Quotation inviting authority may reject any /all the quotations without assigning any reason.
7. Deduction of income tax will be made as per relevant act.
8. Service tax will be paid by the successful the same on production of necessary documents.
9. Terms and Conditions of AMC. With Spare- parts for six (6) nos. Machine given in a separate sheet are hereby enclosed along with.


Deputy Director (EP) III
West Bengal Housing Board

No. 85... /1(17)/DD (EP) III/WBHB

Dated 15.02.2016.

Copy forwarded for information:

1. Housing Commissioner, WBHB
2. Director (Engg.), WBHB
3. F.A. cum CAO, WBHB
4. Joint Director (EP), WBHB
5. Joint Director (EW)-I/II/III/V/WBHB
- ✓ 6. JHC & Secretary, WBHB
5. DFA-Cum-DCAO, WBHB
6. Asst. Housing Commissioner-1 he is requested to please arrange for uploading the NIT in the official Website of WBHB.
7. Assistant Director (EP), WBHB
8. Sri. A. Dhar, S.A.E. (EP)
9. Notice Board, WBHB


Deputy Director (EP) III
West Bengal Housing Board

TERMS AND CONDITIONS FOR NIQ. NO. 04 OF 2015-16 OF DD(EP)III/HB

Name of work: Annual Maintenance Contract for six nos. old Xerox Machines at different floors of ABASAN Building, 105. S.N. Banerjee Road, Kolkata -700014.

1. The Agency shall have to service the Maintenance on regular basis to keep the Machine in good and working condition.
2. The Agency shall visit on call within 24 working hours and if any problem is not solved within that time concerned, Agency will take step for further process.
3. THE Agency shall repair or service the Maintenance at the Customer's request and the Agency shall not be responsible for any delay from the Customer's end.
4. The agency shall not be responsible for damage of equipment done by Customer or Operators accidentally.
5. The AMC. Shall be of Non-Comprehensive nature and shall not include spare- parts and Consumable items.
6. The Spar-Parts and consumable items will be supplied by the agency.
7. The Meter reading is taken at the end of each month or within first week of the next month at the presence of the operator of the Machine.



Deputy Director (EP) III
West Bengal Housing Board