



WEST BENGAL HOUSING BOARD
(ESTD. UNDER WB.ACT XXXII OF 1972)

“A B A S A N”

105, S.N.BANERJEE ROAD,KOLKATA – 700 014.

Phone : 2265-1965, 2264-1967/3966/8968/9974/0950; FAX: 2264/1480/0979 Email: wbhousingboard@gmail.com

No:272 / DD(EP)-IV/HB

Dated: 09-03-2015

NOTICE INVITING QUOTATION

Notice No: 05 of 2014-2015 of DD (EP-IV)/WBHB

Sealed quotations are invited from bonafide resourceful agencies having experience in similar nature of work mentioned below:

- Name of work:** Consultancy Service for Preparation and submission of Detail Structural Design and Drawing, of Proposed 1)**Residential(Two no G+IV Blocks) & Residential-cum-Commercial Building(One no G+IV Block)** with associated structures and Service facilities at **Matkal-Nimta Housing Project, Phase-II** and (2) **One no.Residential (G+VI) Block** with associated structures and service facilities at **Himalayakannya Phase-1HP. at Siliguri** and (3) **One no. (G+IV) Residential cum Commercial Building** with associated structures and service facilities at **Amulyakanan HP. at Serampore** of West Bengal Housing Board including obtaining sanction and completion certificate of all the Buildings from the competent Sanctioning Authorities on the basis of Architectural Drawings of WBHB.
- The intending Agency has to submit self attested copy of valid Pan Card, I.T. Return, Professional Tax clearance certificate Service Tax Registration certificate and Credential certificate for a minimum Value of **Rs 5.00 (Five) Lac for a single Structural Design Consultancy work for a Multistoried Building** done within last five years along with the application.. Payment Certificate/Completion Certificate showing value of work and completion period and full address of the Client organization may be submitted as Credential Certificate along with other relevant papers relating to the work done.. Original document of Credential Certificate is to be produced at the time of submission of application for permission for purchase of **BID DOCUMENT**. Application for permission for purchase of BID DOCUMENT may be addressed to the DY. Director (EP)-IV/WBHB within the date and time and with all relevant documents as specified in NIQ.
- Technical Manpower Deployment:**

The consultant shall have to deploy the following key technical personnel for carrying out the consultancy services in connection with the project if the contract is awarded them. Minimum Qualification of the Technical Personnel should be Graduate in Engineering /Architecture and three years professional experience in respective fields.

 1. Project Architect(One no).
 2. Structural Engineers(One no)
 3. Geotechnical Engineer(One no).
 - 4.Civil Engineer for Water supply and Sanitation.(One no)
 5. Mechanical Expert for

Fighting Engineering.(One no). The Bidders have to submit an undertaking stating name, qualification and experience of the key Technical Personnel as stated above in a specified format included in the **BID DOCUMENT**.

4. Bidder should submit self attested copy of a written power of attorney authorizing the signatory of the bid to commit the bidder if required along with the application for purchase of. of BID DOCUMENT.
5. The Consultant shall have a Permanent Office at Kolkata or at surrounding districts in West Bengal. Self attested copy of a valid document showing address proof of the office must be Enclosed along with the application for purchase of BID DOCUMENT.
6. BIDDER must sign all pages of BID DOCUMENT with his designation and seal before submission of BID DOCUMENT to the Quotation inviting authority.
7. Price par set of BID DOCUMENT = Rs. 750 to be deposited in cash section of WBHB.
- 8.. Last Date and time limit of receipt of application : 19.03.2015. (up to 2.00 pm.) for permission for purchase of BID DOCUMENT .
- 9... Last Date and time limit of procurement of BID DOCUMENT: 23.03.2015. (up to 4.00 pm.)
10. Last Date and Time Limit for submission of BID DOCUMENT : 27.03.2015 (up to 2..00pm)
11. Date and Time of opening of BID DOCUMENTS : 27.03.2015 (3.00 pm)
12. Rate to be quoted against each individual Work/Block according to the Annexed Schedule given in the BID DOCUMENT. The lowest quotation will be selected on the basis of **Total rate quoted against the whole assignment**. The BID DOCUMENT duly filled up and signed along with the Earnest Money Deposit may be deposited in a sealed envelope to the tender box lying in the chamber of DD (EP-IV) within the stipulated date and time. Period of completion of total work may be taken as **four years** from the date of issue of Work order.
13. **Earnest Money:** Minimum Two percent of the Quoted amount to be deposited by Bank Draft/Pay order on a Kolkata Bank drawn in favor **WEST.BENGAL.HOUSING BOARD** which will be converted into part security deposit for successful agency. Balance security amount to constitute a total security deposit of 10% of the total quoted amount will be deducted proportionately from the progressive bill amount of the agency. The entire security deposit will be released after six months of the date of completion of the work.
14. The successful agency will have to execute formal agreement in **Tender and Contract Form of WBHB** in Triplicate after issuance of work order.

15. No conditional quotation will be considered for acceptance.
16. Quotation inviting authority may reject any /all the quotations without assigning any reason.
17. Service tax will be paid by the successful agency to the relevant Authority and WBHB will reimburse the same on production of necessary documents.

Deputy Director (EP-IV)
West Bengal Housing Board

No:272/1(10) /DD(EP)-IV/HB

Dated: 09/03/15.

Copy for information & circulation to the:

- 1 Housing Commissioner/WBHB for kind information. This is in reference to his instruction vide No: 2029 /HC/HB Dated: 11.12.2014. addressed to DIR (Engg)/HB
- 2 Director (Engg.)/HB. for kind information. This has reference to his instruction No: 1684/ DIR (Engg) dated 12.12.2014 addressed to JD(EP)/HB. And subsequent No: 313/DIR (Engg) Dated.02.03.2015. addressed to DD(EP)/HB
- 3 C.A. CUM AP. / HB. for kind information.
- 4 F.A. CUM CAO. /HB. for kind information.
- 5 JD (EP)/HB. for kind information. This has reference to his instruction Vide No: 1113/(3) JD(EP) Dated; 15.12.2014. and Vide I/o No: 1120-JD(EP) Dated.16.12.2014. addressed to DD(EP)-IV. and subsequent recommendation vide No:128-JD(EP) Dated.29.01.2015. addressed to DIR(Engg)/HB
- 6 Senior-Architect/HB for information & n/a.
2. L.A.O. /HB. for information & necessary action. Soft copy of the N.I.Q. is being e-mailed to wbhousingboard@gmail.com for uploading in relevant website of WBHB.
- 7 AD. (EP), Sri N.Sarkar for information.
- 8 SAE. (EP), Sri A. Dhar for information.
- 9 Public Relation Officer/WBHB for advertisement in local news papers.
- 10 Notice Board/HB.

Deputy Director (EP-IV)
West Bengal Housing Board

