



WEST BENGAL HOUSING BOARD
(ESTD. UNDER WB.ACT XXXII OF 1972)

"ABASAN"

105, S.N.BANERJEE ROAD, KOLKATA - 700 014.

Phone: 2265-1965, 2264-1967/3966/8968/9974/0950; FAX: 2264/1480/0979

Email- wbhousingboard@gmail.com

Website: www.wbhousingboard.in

No. **3593**...../HC/HB-2F-01/2014

Date- **1.11.2017**

NOTICE INVITING QUOTATION

Sealed quotations are invited from the bonafide suppliers for supply of the printing & stationary article to the Board including GST & other taxes if any from time to time for the period from 01.11.2017 to 31.10.2018. The detail particulars of the list of printing & stationary items to be procured, quantity may vary, will be available from the Board's Store Section at Basement floor. The agency must produce valid I.T., P.T., S.T., P.F. & Credential Certificate etc. along with the quotation papers- 2017.

Sealed quotation will be received by the Board's Store Section from 01.11.2017 to 15.11.2017 from 11.00 A.M. to 4.00 P.M. quoting the rate(s) of items along with Bank Draft for Rs. 4,000/- (Rupees four thousand) only as security deposit drawn in favour of the West Bengal Housing Board and shall be opened on 15.11.2017 in presence of the interested quotationer at 2.00 P.M. at the office of West Bengal Housing Board .

On non-compliance of the works order the security money deposited by the quotationer will liable to be forfeited. The security deposit will be refunded without any interest to be un-successful quotationers on final acceptance of work order.

The quotations may be cancelled at any time on the discretion of the authority without showing any reasons.

Administrative Officer(G)
West Bengal Housing Board

Date- **1.11.2017**

No. **3593(5)**...../HC/HB-2F-01/2014

Copy forwarded for favour of kind information & necessary action please to the:-

1. P.S. to MIC, Housing Department, Govt. of W.B.
2. Dy. Secretary, Housing Department, Govt. of W.B.
3. Information & Cultural Affairs, Govt. of W.B.
4. All notice board.
5. Website.

AO(G) WBHB

AG-17/Store

31/10/17
H.S.
31/10/17



**PROPOSAL FOR PURCHASE OF STATIONARY/PRINTING ARTICLES FOR THE
PERIOD FROM OCTOBER-2017 TO SEPTEMBER-2018**

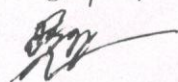
Sl.No.	Description of Item	Reqd. Qty.
1	Arch. File(Big) best quality.	30nos.
2	Binding register 100 pages, conquest paper 14.1kg. As per specification size-17"x13½"	30nos.
3	Binding register 200 pages, conquest paper 14.1kg. As per specification size-17"x13½"	06nos.
4	Binding register 300 pages, conquest paper 14.1kg. As per specification size-17"x13½"	10nos.
5	Binding register 400 pages, conquest paper 14.1kg. As per specification size-17"x13½"	20nos.
6	Double hole punching machine kangaroo,punch 8C.M. P-480	05nos.
7	Duster (small) 24"x24" best quality.	50nos.
8	Eraz-Ex white Ink(Kores).	10nos.
9	Flap 27"x3" cloth pasting (Rupe-36"). As per our specification.	2000nos.
10	Gems clip -100pcs. in a box.	50 box.
11	Plastic folder (envelop type).	300Pcs.
12	Refill(Linc) Ordinary (Big)- blue,black & red.	50nos.
13	Refill(Linc) Ordinary (Small)- blue,black & red.	50nos.
14	Stapler (Max 10) small Kangaroo.	10nos.
15	Stapler Pin(Max 10) Kangaroo.	50Boxes.
16	Wood pencil(Nataraj)	20nos.
17	Fevistick (Gum)-15grm.	10nos.
18	Gum Bottle EURO (OFFICE PEST) 700ML.	10 Bottls
19	Tag-9" (100 in a bundle)	50bun.
20	White paper full scape best quality.	15 Dista
21	Cello Tape 1"	20 nos
22	Scale plastic best quality.	05nos.
23	West paper Box (plastic) Best Quality.	10nos.
24	Index Stock Register(as per Stock Specification) 500pgs.	10nos.
25	Conquest paper(demy) size-A4	20Reams

31-10-2017.
31-10-17



**PROPOSAL FOR PURCHASE OF STATIONARY/PRINTING ARTICLES FOR THE
PERIOD FROM OCTOBER-2017 TO SEPTEMBER-2018**

Sl.No.	Description of Item	Reqd. Qty.
26	Cover file(four fold)	10nos.
27	Erazer for pencil	20nos.
28	Envelop(plain)-10"x4 1/2"	100nos.
29	Galastick	10nos.
30	High lighter pen type	10nos.
31	Marker Pen	10nos.
32	Pen (Agni Gel)-Black,Blue & Red	50nos.
33	Pen(Bargandi colour) as per specification.	20nos.
34	Pin Cushion	10nos.
35	Stepler Jamboo(Kagaroo) Big Size	02nos.
36	Stamp pad	15nos.
37	Stamp pad- Ink	10nos.
38	Xerox paper(Legal)	30Reams
39	Xerox paper, A-4 Xerox India(MX-75 GSM)	400Reams
40	Single copy(15"x12") for PBC	02Paty
41	Single copy(10"x12") for PBC	02Paty
42	Dooubel copy with carbon(15"x12")	02Paty
43	Dooubel copy with carbon(10"x12")	02Paty
44	Single copy parporated(10"x12")	04Petty.
45	10"x12" double copy Parporated with carbon	04Petty.

31/10/2017




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**PROPOSAL FOR PURCHASE OF STATIONARY/PRINTING ARTICLES FOR THE
PERIOD FROM OCTOBER-2017 TO SEPTEMBER-2018**

Sl.No.	Description of Item	Reqd. Qty.
1	Assets Declaration form	100nos.
2	Debit vouture pad	30nos.
3	Earned Leave Form	200nos.
4	Envelop printed (White)10"x4 1/2"	2000nos.
5	Envelop printed (Brown) window-6"x3 1/2"	1500nos.
6	File cover(Subject) Balapur-20"x14" cloth pested as per specification.	2000nos.
7	Inward Mail Register as per specification.	20nos.
8	Attendance Register as per specification.	25nos.
9	Log Book as per specification.	20nos.
10	Notesheet in apad-100 page(2nd page) as per specification.	100nos.
11	Outward Mail Register	20nos.
12	Peon Book	50nos.
13	Writing pad(samll- 50pages	50nos.

