



WEST BENGAL HOUSING BOARD
(ESTD. UNDER WB.ACT XXXII OF 1972)
"A B A S A N"

105, S.N.BANERJEE ROAD, KOLKATA - 700 014.

Phone : 2265-1965, 2264-1967/3966/8968/9974/0950; FAX: 2264/1480/0979 Email: wbhousingboard@gmail.com

Website: www.wbhousingboard.in

No.

911/Dtce Secy./HA

SHORT NOTICE INVITING QUOTATION

Date-

19.11.14

Sealed quotations are invited from reputed and authorized suppliers for supply of new UPS, Scanner and External Hard Disk for use in desktop computers/ laptops with the following specifications:-

Sl	Product	Description
1	APC UPS- Approx. 11 (eleven) Nos.	Output Power Capacity 600 VA.
2	HP Scanner- 1(one) No.	Paper (A4).
3	Sony or Western Digital External Hard Disk with USB Cable and cover- 1(one) No.	Capacity: 1 TB.

1. Attested copies of Company/ organization's valid VAT registration certificate, Service Tax Registration certificate and PAN/TAN to be attached with the quotation.
2. Letter of Authorization in favour of the quotationer from the concerned brand manufacturer for supply and installation of their products to be attached with the quotation.
3. All papers to be submitted should bear company/ organization stamp and signature of the concerned official of the organization.
4. Incomplete quotations and documents submitted will not be considered. Also the authority reserves the rights to accept or cancel entire or parts of a quotation without showing any reason.
5. Any amendment/ correction /notices regarding the NIQ will be done through official website only.
6. An **Earnest Money Deposit** of **Rs.500/-** should be submitted with quotations in the shape of Demand Draft of any scheduled Bank Payable at Kolkata drawn in favour of 'West Bengal Housing Board' (be enclosed with the quotation). No interest shall be payable on the Earnest Money Deposit (EMD) of the Bidder. For successful bidders the EMD will be refunded/ released after successful completion of assigned job. The EMD of unsuccessful bidders will be refunded without interest after successful completion of the quotation process.
7. The Rate quotation should be inclusive of all charges, delivery charges, installation charges and taxes showing breakup. The quoted rate will be valid for **90 days** from the last date of submission of quotation.
8. The last date of sealed quotation submission by hand or by post is **27-11-2014** upto 4.00 P.M to be addressed to the undersigned at 105, S.N.Banerjee Road, 2nd floor, Kolkata-700 014. The quotations will be opened on **28/11/2014 at 12.00 noon** in the WBHB office.

Administrative Officer
West Bengal Housing Board

(contd.....)

No. 911 / 1(2) / DHE & S & Y / HB .

Date- 19/11/14

Copy for information, wide circulation and necessary action to:-

1. The Secretary, Housing Department, Govt. of W.B., 1 K.S Roy Road, Kolkata-700001.
2. The Secretary, Department of Information and Cultural Affairs, Govt. of W.B., NABANNA (14th floor), 325, Sarat Chatterjee Road, Shibpur, Howrah-711102.

Sd/—

Administrative Officer
West Bengal Housing Board

No. 911 / 2(12) / DHE & S & Y / HB .

Date- 19/11/14

Copy for information and necessary action towards opening of quotation on 28/11/14 to:-

1. Dy. Housing Commissioner and Secretary, WBHB & Member, Purchase Committee.
2. Sr.Architect & Member, Purchase Committee
3. L.A.O & Member, Purchase Committee
4. D.F.A cum D.C.A.O -I & Member, Purchase Committee
5. A.H.C-II & Member, Purchase Committee
6. Sri S.B.Das, Dy. Director(EW) & Member, Purchase Committee
7. Special Officer(Finance) & Member, Purchase Committee
8. Admn. Officer(ASM) & Convenor, Purchase Committee.
9. Sri S.Sarkar, Supdt & Invitee Member, WBHB.
10. Sri T.K.Mukherjee, Supdt.(P) & Invitee Member, WBHB.
11. All Notice Boards of WBHB.
- ✓ 12. Website of WBHB.



Administrative Officer
West Bengal Housing Board