

Office of the Deputy Director (EW)
East Horizon Housing Project.
West Bengal Housing Board.

No.162-D.D.(EW)/EHP/HB

Date .24.07.2013

NOTICE INVITING TENDER
N.I.T.NO.01- of 2013-2014 of D.D.(EW)-E.H.P./HB.

Sealed Tender in prescribed printed form of the W.B.Housing Board are invited by the Deputy Director (E.W.), East Horizon Housing Project under West Bengal Housing Board for the following work from the eligible tendered as per particulars given below , the tender will be received by the Deputy Director (E.W)East Horizon- H.P. and the tender shall be open by the Deputy Director (E.W.) at his office mentioned below on 20.08.2013.

1. Name of work : Caretaking & guarding arrangement for 130nos.M.I.G dwelling units in 28 nos. building blocks (Moon beam)at East Horizon Housing Project,under W.B.H.B..
2. Estimated Amount. :-Rs.1,53,300.00
3. Name & Address of the concern Engineering In-Charge. : Deputy Director (E.W)East Horizon Housing Project, under W.B. Housing Board.
4. Eligibility criteria : Bonafide & resourceful contractor's working in W.B.H.B., State P.W.D., C.P.W.D., railway, enlisted Class - "D" Contractors of the Board having credentials for execution of similar nature of the works having I.T. , Vat Regd. No., P. Tax Certificate , PAN Card No. , Service Tax Registration No. , E.P.F. Code may apply for the Tender Documents.
5. Initial Earnest Money to be deposited : Rs3,100.00(Rupees three thousand One hundred) only to be deposited by the Bank Draft, Pay Order only on a Nationalised Bank at Kolkata payable in favour of W.B.H.B.
6. Cost of Tender Papers : Rs. 750/- per set of tender paper.
7. Last date & time limit for the received of : Till 13.08.2013
Application
8. Date of permission for issuance of : 14.08.2013.
Tender papers.
9. Date of sale of Tenderer paper : 14.08..2013 & 16.08..2013
10. Last date & time limit for submission of Tender : 20.08.2013 upto 2.00 P.M.
11. Date & time for opening of tender. :- 20.08.2013, at 3.00 P.M.
12. Time allowed for completion of work : 6 (Six) month from the date of commence of work.

13. No conditional tender paper will be considered for acceptance.
14. Transfer of Tender papers shall not be permitted.
15. Acceptance of the tender will rest with the West Bengal Housing Board which does not bind itself to accept the lowest tenderer and reserve to itself the authorized to reject any or all tenders received without assigning any reason thereof.
16. If required a called bid may held from the tenderer on suitable date to be officially announced.
17. The successful tenderer will have to execute an agreement as specified by the West Bengal Housing Board in non-judicial stamp paper of value of Rs.10/- after acceptance of tender.
18. Tenderer would consider for deduction on account of CESS as aforesaid while quoted their rate in the tender and it is also mentioned here that successful tenderer has got himself/themselves registered with the local labour department for CESS payment. Unless the registration certificate can be shown, the work-order shall not be issued.
19. Service Tax may be reimbursed provided the agency is having service tax registration number and on production service Tax payment receipt.

Deputy Director (EW),
East Horizon Housing Project
West Bengal Housing Board.

No.162/1(5)/D.D(EW)E.H.P./HB.

Dated-24.07.2013.

Copy forwarded for information to:-

1. Housing Commissioner, W.B.H.B.
2. Director (Engg.), W.B.H.B.
3. Joint Director (EW)-I/II/III. W.B.H.B.
4. F. A. –cum- C.A.O., W.B.H.B.
5. Accounts Officer (Works Accounts), W.B.H.B.
6. N O T I C E B O A R D.
7. P.R.O, W.B.H.B. He is requested to please arrange for uploading the NIT in the Website forthwith.

Deputy Director (EW),
East Horizon Housing Project,
West Bengal Housing Board.

**OFFICE OF THE DEPUTY DIRECTOR(EW)
MATHKAL HOUSING PROJECT, NIMTA
WEST BENGAL HOUSING BOARD.**

Caretaking & Guarding of 176 Nos. D.U.s in 11 nos. Building Blocks including all ancillary structure of common area and vacant land for proposed commercial complex at Mathkal- Nimta Housing Project, Phase-II, Dist.24 pgs (N) under West Bengal Housing Board.

The period for which the tender shall remain in open will be 6(Six) months from the date of commencement.

The contractor may be terminated by clear 1 month for which no condition shall be made to the Agency.

The unprocessed 176 nos. D.U.s will be taken over by agency from Board's officials after making proper inventory list. The agency men shall be present at the time of handing over the D.U. to the respective allottee.

Caretaking guarding all ancillary structure of building blocks common area and vacant land for proposed commercial complex street light etc. all civil & Electrical fittings, septic tank, Reservoir etc.

Cleaning, sweeping etc of roof, staircase and common passages etc. from time to time as directed by Board's officials will have to be done by the agency. Cleaning of the mouth of rain water pipes on roof will have to be done by the agency to avoid accumulation of water on roof.

Suitable uniform for the employees of the agency shall be provided at their cost for identification.

All tools & plants necessary for guarding are to be provided by the Agency viz torch, umbrellas, waterproof coat, lathe, gumboot, whistle etc. at their own cost.

The guard appointed by the agency are subject to the approval of Dy, Director(EW) concern and if there is any complaint of guard he shall have to be removed within 24 hours.

Any work or duty not included but- required to be performed for proper caretaking guarding & protection for apartments shall be deemed to be included in the rates of the quotationers.

The tenderer shall have to deputy at site a responsible supervisor and please under him a reasonable number of guards to performance the duties in satisfactory manner as per direction of the E.I.C. its of such personnel along with names is to be submitted the the West Bengal Housing Board for examination and approval and after approval names of guarding personnel and photo identity cards are to be sent to local police station for record. Guards should be provided with "Identity Card" which should be issued by the agency and duly counter signed by the concerned Dy , Director(EW).

Minimum number of personal are to be employed by the agency and if necessary the said number of personnel are to in creed for proper guarding and caretaking etc. as to be deemed necessary by the E.I.C. for which no extra payment will be made.

While the tenderer is invited for guarding the vacant dwelling unit numbering 176 only the unit, rate quoted shall reaming valid for the progressively reduced nos. of D.U.s to be guarded after handing over possession of same D.U.s to the no. of D.U.s actually guarded during the month or part thereof, for part a month proration payment shall be made to the agency.

LIST OF PERSONNEL (MINIMUM FOR FULL WORK LOAD)

GUARDS.

A) Morning shift from 6 A.M. to 2 P.M. = 1(One)no.

B) Evening shift from 2 P.M. to 10 P.M. =1(One) no.

C) Night shift from 10 P.M. to 6 A.M. =2 (Two) nos.

D) General shift from 10 A.M. to 6 P.M. =1 no. For site office only.

With subsequent reduction in work load the no. of minimum personnel may be proportionately reduced with the approval of the Dy, Director(EW) concerned.

The employees of the agency shall be covered under the 'Employee Rick Insurance scheme " and the charges shall be borne by the agency.

The agency shall remain responsible for any loss or damages of the fittings and fixture (civil & electrical) including window glass panes and sanitary and plumbing materials in the dwelling units/and all plants, machineries, fittings and fixture (civil & electrical)services line etc. in the common areas, repair or replacement of such loss or damages for both the civil and electrical work shall be done by the agency at his own cost as per direction of the E.I.C. failing which the Board will do these works and the cost involved for such repair in or replacement will be recovered from the progressive bill of the agency. if the recoverable amount is found the progressive bill of the agency. If the recoverable will be recovered from the progressive bill of the agency, if the recoverable amount is found than the value of progressive bill of the agency, the balance amount shall be realize from the fixed security Deposit of the agency / and the materials like cement, steel rod pipes etc.

Any default or failure to discharges the duties assigned to agency shall be treated as breach of contract and liable to termination of the contract without any compensation. In such event, the fixed security deposit including earnest money shall stand forfeited to the West Bengal Housing Board.