



WEST BENGAL HOUSING BOARD
(ESTD. UNDER WB.ACT XXXII OF 1972)

"A B A S A N"

105, S.N.BANERJEE ROAD,KOLKATA – 700 014.

Phone : 2265-1965, 2264-1967/3966/8968/9974/0950; FAX: 2264/1480/0979 Email: wbhousingboard@gmail.com

No. 2191...../JHC & Secy./HB

Date 17.02/16

SHORT NOTICE INVITING QUOTATION OF 2015-16

Sealed quotations are hereby invited on behalf of West Bengal Housing Board by the Administrative Officer (ASM) Sub: Refilling of Fire extinguishers at the Office Building. (WBHB). The quotations should reach in the Office of the undersigned on or before **25.02.2016** up to 3 P.M. and the same shall be opened on the same day at 3.30 PM in the Office of the JHC & Secretary of the 'Abasan' office Building 105 S.N. Banerjee Road Kolkata -700014 in the presence of quotationers or their authorized representatives. The quotations received by Post or through E-mail will not be entertained.

Earnest Money:- @ 2 (Two) percent of quoted Amount to be deposited by Bank draft / Pay order on a Kolkata based Bank Drawn in favor of West Bengal Housing Board which will be converted into part security deposit.

Sl No	Capacity	Description of Item	Required No.	Rate	Amount
1	5 Kg	Dry chemical powder (confirming to IS:4947, IS: 4308(2003)	16 Nos.		
2	3.2 kg	-do-	8 Nos.		
3	9 Ltr.	Water Co2 Gas confirming to IS: 4947	5 Nos.		

Contd...2.

TERMS & CONDITIONS :-

1. All material shall be got approved before supply at site from ASM/ A.D. (EP.)
2. Prices quoted shall be firm and inclusive of all Taxes.
3. The payment will be made after entire satisfaction of ASM/ A.D. (EP).
4. No Tools & Plants will be issued by Department.
5. No advance payment will be made to the agency.
6. No minor shall be engaged at site.
7. Nothing extra will be paid to the agency by the Deptt.
8. The quotation can be rejected without assigning any reason by the competent authority.
9. The work can be terminated at any time without giving any reason and notice.
10. Conditional quotation will not be accepted.
11. Necessary statutory deductions as applicable will be made.
12. Contractor should submit application along with self-attested copies of the following (Original copies for each are to be produced for verification during submission).
 - i) Income Tax return with acknowledgement for the current year including PAN Card.
 - ii) Professional Tax (PT) latest challan with certificate
 - iii) Sale Tax/VAT registration particulars (From no.3) and latest value added Tax deposit challan
 - iv) Service Tax registration certificate. With latest deposit challan
 - v) Work order and Completion certificate from respective department as credential.
 - vi) Valid Trade license from respective Municipality/Panchayat,
 - vii) Power of Attorney/Authority to sign the Tender documents and Articles/Memorandum of Association (in case of companies)
 - ix) Partnership Deed- (In case of partnership firm.)
13. Debarred agency/or individual shall not be permitted to participate in the tendering process.
14. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on behalf of agency. Any agency engaging debarred persons is also liable to debarring.
15. The experience of agencies shall be taken into account rather than individuals attached with the agencies which does not include proprietorship.
16. Quotationers should inspect the site of execution of work before tendering to be acquainted with site condition.
17. The quantities of items in schedule are tentative which may increase or decrease depending upon site conditions.
18. Time allowed is 7 working days.
19. Security @10% will be deducted from bills.


 AO(G) & Assistant Secretary
 West Bengal Housing Board

No. 2191/(2)/JHC & Secy./HB
 Copy forwarded for favor of kind information to the-

Dated: 17.02/16

1. The Secretary, Housing Deptt., Govt. of W.B.
2. JHC & Secretary/WBHB
3. Board's website for uploading immediately.
4. FA-cum-CAO, WBHB
5. AD(EP), WBHB.
6. Notice Board.


 AO(G) & Asstt. Secy., WBHB