



WEST BENGAL HOUSING BOARD

(Estd. under W.B. Act XXXII of 1972)

'A B A S A N', 105, S. N. Banerjee Road, Kolkata – 700 014,

Phone : (033) 2265-1965, 2264-1967 / 3966 / 8968 / 4974 / 0950. Fax : (033) 2264-1480 / 0979,

Web site : www.wbhousingboard.in Email : wbhousingboard@gmail.com

No. 368/DD(EW)/HB.

Date: 23.6.2015

**OFFICE OF THE DY.DIRECTOR(HQ)
WEST BENGAL HOUSING BOARD
105, S.N. Banerjee Road,Kol-700 014.
A B A S A N.**

**SHORT NOTICE INVITING TENDER
Tender Notice No. 01 of 2015-16
of Dy. Director(HQ.)**

Sealed Tenders in prescribed printed form of West Bengal Housing Board are invited from eligible Tenderers as per particulars given below. The Tenders will be received by the Dy. Director (HQ), WBHB., W.B. Housing Board at his office at 105, S.N. Banerjee Road, "Abasan" 3rd floor, Kolkata-700 014 up to 1.00 P.M. on 16.7.2015.

1. Name of the work – Shifting of files with all documents, almirahs, tables, chairs and Misc. Materials from various project sites to the roof of the "ABASAN" Building at 105, S.N. Banerjee Road, Kolkata-700 014.
2. Contractors eligible to submit Tenders – Bonafide and resourceful contractors working in West Bengal Housing Board, State PWD, C.P.W.D., M.E.S. Railways, Central and State Govt. and its undertaking / statutory bodies and organisations of repute must have experience in satisfactory completion of similar nature of work valued 40% of amount Tendered in single contract during last five financial year.
3. The interested Tenderers have to submit Tender in TENDER PAPER to be issued by Deputy Director (HQ) enclosing self attested copies of valid partnership deed (in case of partnership firm), Articles / Memorandum of Association (in case of Companies), current professional tax Deposit Challan, Recent Income Tax Return with acknowledgement, valid Trade Licence from respective Municipality / Panchayat, Power of Attorney / Authority to sign to the Tender documents (in case of Companies), Pan Card etc. and self attested copies of completion certificate issued by appropriate authorities.
4. Inspection of site – From 02.7.2015 to 09.7.2015 on working days only as per programme stated in paragraph 6.0 of Terms and Conditions of work.
5. Contractors desirous to submit Tenders will have to submit application directly to the office of the Deputy Director (HQ), WBHB.
6. The decisions regarding the issuing or non issuing of Tender papers to the applicants shall be entirely at the sole discretion of the Deputy Director (HQ), WBHB.

7. **Earnest Money** : 2.00% (Two percent) of the quoted amount to be deposited by Bank Draft/Pay Order on a Kolkata Bank drawn in favour of West Bengal Housing Board which will be converted into security deposit for successful Agency. Balance security amount to constitute a total security de[posit of 10% of the total quoted amount will be deducted proportionately from the progressive bill amount of the agency. The entire security deposit will be released after 3(three) months of the date of completion of the work.
8. Last date and time limit for receipt of application seeking permission for purchasing Tender documents – Any working day between 10.00 a.m. to 1.00 p.m. till. 13.7.2015.
9. Price per set of Tender paper : Rs. 250/- to be deposited at cash section of Board within 2.00 P.M. on the date (s) specified for sale of quotation documents.
10. Date of permission for issuance of Tender document - 13.7.2015.
11. Date(s) of sale of Tender documents – 13.7.2015 & 14.7.2015.
12. Last date & time limit for receipt and opening of Tender – The Tenders will be received by Deputy Director (HQ), up to 1.00 p.m. on 16.7.2015 and will be opened in presence of the intending Tenderers or his authorised representative (holding written authorities) on the same day i.e. on 16.7.2015 after 1.30 p.m.
13. Time of completion of work : 45 (Forty five) days from the date of work-order.
14. Detailed particulars as per terms – As per enclosed term and condition of Work.
15. Availability of Tender documents - At the office of Deputy Director(HQ) at ABASAN, 3rd floor during working Hours.
16. No conditional Tender will be considered for acceptance.
17. Transfer of Tender documents shall not be permitted. The successful Tenderers will have to execute AGREEMENT in triplicate as specified by the WBHB in non-Judicial Stamp Paper of value of Rs. 10/- (Rupees Ten) only before issuing formal work-order.
18. Acceptance of Tender will rest with the WBHB which does not bind itself to accept the lowest Tender and reserve to itself the Authority to reject any or all the tenders received without assigning any reason thereof.
19. If required, a sealed bid may be held among the participants only date to be intimated later.
20. Any amendmend/correction to N.I.T.& Terms and conditions of work will be done through the website W.B.H.B. www.wbhousingboard.in only. Prospective bidders are requested to regularly check website www.wbhousingboard.in.

Deputy Director (HQ)
West Bengal Housing Board.

No.368/1(19)/DD(EW)/HB.

Date:- 23.06.2015.

Copy forwarded for information and circulation through the Notice Board of his Office :

1. Dir. Engg.), WBHB
2. Jt. Director (EW)-I/II/III/IV/EEW/Siliguri , WBHB.
3. J.D.(E.P.),WBHB
4. FA-Cum-CAO, WBHB
5. D. F. A –cum- D.C.A.O. – II, W.B.H.B.
6. AHC-I. / L.A.O. WBHB with the request to publish this Notice Inviting Tender and Terms and conditions of work in website of West Bengal Housing Board.
7. Cash Sec. WBHB
8. A/cs. Officer (W/A/cs.), WBHB
9. Notice Board - ABASAN
10. Sri Alope Bose, Deputy Director (EW), WBHB
11. Sri Debasis Chakraborty, Deputy Director (EW), WBHB
12. Sri Tapan Mukherjee, Deputy Director (EW), WBHB
13. Sri Sajal Baran Das, Deputy Director (EW), WBHB
14. Sri Ranjan Chakraborty, Deputy Director (EEW), WBHB

Deputy Director (HQ)
West Bengal Housing Board.

Terms and Conditions of Work.

Ref:- Short Notice Inviting Tender No. – 01 of 2015 – 2016 of D.D (HQ)

1. Shifting of project office records viz. files, registers, measurement books, unused stationeries, etc. office furnitures viz. Almirahs, Table, Chairs and misc. Materials from the following project offices to the roof of “ABASAN” building at 105, S. N. Banerjee Road, Kolkata-700014. to be done from.
 - 1.1. Police Barrack of sarsuna Housing Project , Behala , South 24, Parganas.
 - 1.2. Brahmapur (JUBILEE) Housing Project at Brahmapur , Kolkata and upper floor of Golf Green Market Complex, Golf Green, Kolkata.
 - 1.3. Eastern High Project, Eastern Grove Project and East Enclave Project- Now lying at Eastern Grove Project and Eastern Centre. New Town, Rajarhat .
 - 1.4. Sankalpa Housing Project- lying at Sankalpa Housing Project, Records of Moon Beam & Starlit Housing Project now lying at Moon Beam Housing Project, New Town, Rajarhat.
 - 1.5. Records of Rajapur Housing Project, Calcutta Green Housing Project, Major Records of Ruchira Housing Project, electrical goods stored at one sub-station (Elec.) of AL/CE Block at New Town, Rajarhat.
 - 1.6. Records of Konnagar Housing Project, Dankuni Housing Project & Part record of Ruchira Housing Project stored in shops of Dankuni Shopping Complex, Dankuni, Hooghly.
 - 1.7. Records of Thakurpukur Housing Project lying within 4 Nos. LIG Flats at 1st Floor and old records and Almirahs of Maniktala Godown now lying within godown of Thakurpukur Housing Project.
- 2.0. The shifting work from aforesaid places (1.0) are to be done as per instruction and under supervision of following Deputy Director (EW) or his authorised representative. Provided however records of Electrical Wing lying at aforesaid (1.0) places are to be shifted as per instruction and under supervision of Deputy Director (EEW) or his authorised representative.
 - 2.1. Sarsuna Housing Project, Brahmapur (JUBILEE) Housing Proejct, Moon Beam & Starlit Housing Project – Sri Aloke Bose, Deputy Director(EW).
 - 2.2. Eastern High Project, Eastern Groove Project and East Enclave Project, Golf Green Market Complex – Sri Debasis Chaskraborty, Deputy Director(EW).
 - 2.3. Sankalpa Housing Project – Sri Tapan Kumar Mukherjee, Deputy Director(EW).

- 2.4. Rajapur Housing Project, Calcutta Green Housing Project, Konnagar Housing Project, Ruchira Housing Project, Dankuni Housing Project, - Sri Sajal Baran Das, Deputy Director(EW).
- 2.5. Records of Electrical Wing and Electrical Goods lying at different Project (1.0) - Sri Ranjan Chakraborty Deputy Director(EEW).
- 2.6. All records & furniture of Thakurpukur Housing Project – Sri Ashim Dutta.
- 3.0. Bundling/Packing & stiching before loading into truck and transportation to “ABASAN” Building are to be done during office hours on working days.
 - 3.1. With prior permission from respective Deputy Director (EW)/(EEW), the contractor will have to arrange for making 2 nos. duplicate keys of Almirah, Drawers etc. (if keys of any Almirah, Drawers etc. are not readily available at site). Provided however the cost of making duplicate keys will be reimbursed separately by respective Deputy Director (EW)/(EEW) on receipts of the same from the contractor.
 - 3.2. Carefully dusting of files, measurement books, Registers, unused stationeries stored on floor, almirah (Closed/Open), racks for years/months together.
 - 3.3. Carefully flapping the files having no flap so that the papers within file do not come out. The FILE FLAPS will be provided by respective Deputy Director (EW)/(EEW) at free of cost.
 - 3.4. Carefully bundling and packing the files, measurement books, registers, unused stationeries etc. in clean gunny bags (non-refundable) and stitching the gunny bags properly as per instruction of concerned Deputy Director(EW)/(EEW) or their authorised representative.
 - 3.5. Almirahs are to be carried empty (i.e. without any content within it). After packing of Gunny bags, the gunny bag packets are to be marked with – ‘ Name of Project in brief / 1,2,3.....’ for records under respective Deputy Director(EW). The records of Electrical Wing will be marked as – “Name of Project in brief /Elec./1,2,3.....”.
 - 3.5.1. Category wise separate marking is to be done to Almirah, Table, Chair, Rack etc. in white paper to be pasted on such items and also to be marked as below.
 - (a) Brief Name of Project/Almirah (Big) / 1,2,3.....
 - (b) Brief Name of Project/Almirah (Small) / 1,2,3.....
 - (c) Brief Name of Project/Table (Big) / 1,2,3.....
 - (d) Brief Name of Project/Table (Small) / 1,2,3.....
 - (e) Brief Name of Project/Rack / 1,2,3.....

- 3.5.2. The articles of Electrical wing is to be marked "Elec." In addition to marking as stated above (3.5.1).
- 3.6. Unless otherwise mentioned, quoted rate should be inclusive of all labour, taxes & duties and all materials viz. Brush, broom stick, rope, clean gunny bag, gum, white paper etc. required for dusting, bundling, packing, stitching and marking.
- 4.0. Transportation of records, almirahs, table, chairs, racks, misc. Materials from Project Offices to "ABASAN" 105, S. N. Banerjee Road, Kolkata – 700 014.
 - 4.1. After carefully dusting, bundling, packing, stitching and marking as stated herein before the said packets of records, tables, chair, almirah, rakes, misc. Materials etc. are to be loaded in trucks by head load involving required lead and lift as per individual site condition.
 - 4.2. The loading in truck is to be made with prior intimation to respective Deputy Director-in-charge adhering with the programme of transportation to be informed with letter of acceptance/ Work order.
 - 4.3. During loading into truck (4.1, 4.2) the contractor shall prepare 5(five) copies of ROAD CHALLAN clearly mentioning the 'Description of articles' and its quantity viz. Nos. of packet, category wise nos. of Almirah (Big), Almirah (Small), Table (Big), Table (Small), Chair (Wooden), Chair (Steel), Chair (Plastic) etc. and the ROAD CHALLAN will be countersigned by the respective Deputy Director-in-charge or his authorised representative before despatching from site.
 - 4.4. Loading in to truck and preparation of ROAD CHALLANS from respective site office is to be done during office hours on working days.
 - 4.5. During transportation loaded materials have to be covered by tarpaulin sheet to protect the records from rain and storm and to prevent any damages of Board's records.
- 5.0. Unloading at destination 'ABASAN' 105, S. N. Banerjee Road and lifting on roof of "ABASAN".
 - 5.1. The records, almirahs, tables, chairs, Rakes and Misc. Materials etc. are to be unloaded at building side open space of "ABASAN" building without disturbing the movement of departmental vehicles and to be kept temporarily covered under polythene sheet/ tarpaulin sheet. The challans will be acknowledged on the body of Road Challans by Deputy Director-in-Charge/Members of Task Force Sri J. Bose & Sri I. Raskshit.
 - 5.2. Thereafter the transported items of the ROAD CHALLAN are to be lifted on roof of "ABASAN" Building as per direction of members of Task Force Sri J. Bose & Sri I. Rakshit.

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- 5.3. The unloading of carried materials and lifting the same on roof is to be done during working hours on working days.
- 5.4. One lift may be spared for lifting of records.
- 5.5. The Almirahs, Chairs, Tables, Racks and Misc. Materials are to be lifted by head load through stair.
- 5.6. The records and office furnitures of each project is to be systematically kept on roof maintaining separation with record, almirahs, racks of another project as per direction of members of Task Force.
- 5.7. All records and office furniture's viz. Almirahs, rakes etc. of some project(s) may be temporarily stored at "BASEMENT" of ABASAN in lieu of roof if the space on roof of ABASAN becomes short or otherwise.
- 6.0. The contractors desirous to participate must inspect the project sites and have themselves fully acquainted with the volume of work of each project site and local conditions in and around site under which the work is to be executed. The programme for inspection of different project sites is given below:-
 - (a) Project Site 1.6 :-On 02.7.15 & 03.7.15 after reporting at Dankuni Market Complex, 1st floor, between 12 Noon to 2=00 PM. Inspection or site will be from 2=00 PM to 4=00 PM
 - (b) Project sites of 1.1, 1.2:- On 06.7.15 & 07.7.15 after reporting at Sarsuna (ANASUA) Housing Project between 12 Noon to 2=00PM. Inspection of site will be from 2=00PM to 4=00PM.
 - (c) Project Site 1.7 :- On 06.7.15 & 07.7.15 after reporting at Office or Thakurpukur Housing Project Office at LIG-II phase VB between 12 Noon to 2=00 PM. Inspection will be from 2=00 PM to 4=00 PM.
 - (d) Project sites of 1.3, 1.4, 1.5:- On 08.7.15 & 09.7.15 after reporting at Sankalpa Housing Project, site-I between 12 noon to 2=00 PM. The Inspection site will be from 2=00PM to 4=00PM.
- 6.1. The contractor must submit a certificate regarding inspection of site and terms and conditions of work and N.I.T. The proforma of said certificate is enclosed which will be a part of contract.
- 7.0. The site wise lump sum rates have to be quoted (inclusive of all taxes) in the attached SCHEDULE both in words as well as in figure with site wise break-up of rate in % of item No.2 and break up of rates in % of alternative item of item No. 2.
- 8.0. Except where otherwise provided in the contract all questions and disputes relating to the meaning of terms and conditions and scope of work and instructions herein before mentioned or as to any other question, claim, right, matter or thing whatsoever, in anyway arising out of relating to terms and conditions and scope of work, instructions, orders or otherwise concerning the work or failure to execute the same, whether arising

during the progress of the work or after the completion or abandonment thereof shall be dealt with as mentioned herein after. If the contractor considers any work demanded of him to be outside the requirements of the contract, or disputes any decision given in writing by the Engineer-in-charge on any matter in connection with or arising out of the contract or carrying out of the work to be unacceptable, he shall promptly within 15 (fifteen) days request the Chairman of the Dispute Redressal committee in writing for

written instruction or decision. There up on, the Dispute Redressal committee shall give its written instructions or decision within a period of three months from the date of receipt of contractor's letter. The Dispute Redressal Committee shall be constituted with the following officials as members.

- a) Secretary, Housing Department, Govt of West Bengal..... Chairman.
- b) Housing Commissioner, West Bengal Housing Board..... Member.
- c) Director (Engineering), West Bengal Housing Board.
- d) F. A. –cum- C.A.O., West Bengal Housing Board.

- 9.0. Deduction of Income Tax will be made as per Rules.
- 10.0. The contractor have to carry out the work within stipulated period as per programme of work to be fixed by Board in letter of acceptance/work order with due diligence failing which the Earnest Money/Security deposit will be forfeited and contract will be automatically terminated.
- 11.0. The contractor shall carry out the work without causing any inconvenience to Allottees , Department and public.
- 12.0. The contractor shall clean the places where the records & furniture's are stored and also places where any nuisance/mess created during and after transportation of records & furniture's.
- 13.0. The contractor shall have to depute authorised representative at sites and Head Office during carrying out the work.
- 14.0. The rate shall be valid for 90 (ninety) days from dropping or Tender.
- 15.0. One running account bill during the progress of work at least on completion of shifting of records & furniture's at least from 4 (four) nos. places (1.0) and final bill on satisfactory completion of work will be verified with the assistance of respective Deputy Director-in-charge (2.0) by Deputy Director (HQ) for recommendation of payment to Works Accounts Section on submission of 3 (three) copies of bill by the contractor to Deputy Director (HQ).
- 16.0. If at any time after commencement a work, Board shall for any reason not require the whole thereof as stated in schedule to be carried out, the Deputy Director (HQ) shall give notice in writing of the fact to the contractor who shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which he might have derived from the execution of work in full, but which he did not derive in consequence of full amount of the work not having been carried out neither shall he have any claim for compensation by reason of any alterations which shall invoice any curtailment of the work as originally contemplated.

17.0. The contractor shall comply with the provision of payment of wages Act. 1936, Minimum wages Act. 1948, Employees Liability Act. 1938, Industrial Dispute Act. 1947, Maternity Benefit Act 1961, contract labour (Regulation and Abolition) Act, 1970, contract labour (Regulation and Abolition) General Rules, 1971 or the modifications thereof or other laws relating thereto and Rules made there under from time to time and Employee's Provident Funds and MISC. Provision Act. 1952 and Rules and Regulations of Transport Department Govt. of West Bengal. The contractor shall indemnify the Board against payment to be made under and for the observance at the laws aforesaid and CPWD contractor's labour regulations having application within the state of West Bengal. The Regulations aforesaid shall be deemed to be a part of contract and any breach thereof shall be deemed to a breach of this contract.

CERTIFICATE

I/ We do hereby certify that I have inspected the project sites where the office records, furniture's and misc. materials are stored and have made me/ us fully acquainted with local condition in and around the place from where the shifting work have to be carried out at "ABASAN". I/ We shall be bound by conditions laid down in the Notice Inviting Tender, Terms and conditions of work and schedule of work and the above documents shall form part of the contract. I/ We shall also uniformly maintain such progress with work as may be directed by Tender Inviting Authority of the work ensuring completion of work within the stipulated period.

Signature of Tenderer (s)

SCHEDULE

Sl.No.	DESCRIPTION OF ITEM	QUANTITY	All inclusive Rates.		AMOUNT	
			Rs.	P.	Rs.	P.
1.	Carefully dusting all records of following places viz. Measurement books, registers, unused stationeries, bundling packing the same in clean gunny bags (non-refundable), stitching the gunny bags, marking all records and all office furniture's Almeria's, chair, table, rakes complete with all materials & labour charges as per terms & condition of work and instruction of Engineer-in-charge.					
a)	Police Barrack of Sarsuna Housing Project , Behala , South 24, Parganas	L. S.				
b)	Brahmapur (JUBILEE) Housing Project at Brahmapur , Kolkata and upper floor of Golf Green Market Complex, Golf Green, Kolkata	L. S.				
c)	Eastern High Project, Eastern Grove Project and East Enclave Project- Now lying at Eastern Grove Project and Eastern Centre. New Town, Rajarhat.	L. S.				
d)	Sankalpa Housing Project- lying at Sankalpa Housing Project, Records of Moon Beam & Starlit Housing Project now lying at Moon Beam Housing Project, New Town, Rajarhat.	L. S.				
e)	Records of Rajapur Housing Project, Calcutta Green Housing Project, Major Records of Ruchira Housing Project, electrical goods stored at one sub-station (Elec.) of AL/CE Block at New Town, Rajarhat.	L. S.				
f)	Records of Konnagar Housing Project, Dankuni Housing Project & Part record of Ruchira Housing Project stored in shops of Dankuni Shopping Complex, Dankuni, Hooghly.	L. S.				
g)	Records of Thakurpukur Housing Project lying within 4 Nos. LIG Flats at 1 st Floor and old records and Almirahs of Maniktala Godown now lying within godown of Thakurpukur Housing Project.	L. S.				
2.	Loading into truck all packed records, and all office furnitures blank liras, Table, chairs, rakes and misc. Materials, transporting, unloading at "ABASAN" and lifting on roof of ABASAN Building complete with hiring charges of truck, labour & incidental charges as per terms & conditions of work and instruction of Engineer-in-charge.					
a)	Police Barrack of Sarsuna Housing Project , Behala , South 24, Parganas.	L. S.				

b)	Brahmapur (JUBILEE) Housing Project at Brahmapur , Kolkata and upper floor of Golf Green Market Complex, Golf Green, Kolkata.	L. S.		
c)	Eastern High Project, Eastern Grove Project and East Enclave Project- Now lying at Eastern Grove Project and Eastern Centre. New Town, Rajarhat.	L. S.		
d)	Sankalpa Housing Project- lying at Sankalpa Housing Project, Records of Moon Beam & Starlit Housing Project now lying at Moon Beam Housing Project, New Town, Rajarhat	L. S.		
e)	Records of Rajapur Housing Project, Calcutta Green Housing Project, Major Records of Ruchira Housing Project, electrical goods stored at one sub-station (Elec.) of AL/CE Block at New Town, Rajarhat.	L. S.		
f)	Records of Konnagar Housing Project, Dankuni Housing Project & Part record of Ruchira Housing Project stored in shops of Dankuni Shopping Complex, Dankuni, Hooghly.	L. S.		
g)	Records of Thakurpukur Housing Project lying within 4 Nos. LIG Flats at 1 st Floor and old records and Almirahs of Maniktala Godown now lying within godown of Thakurpukur Housing Project.	L. S.		
	TOTAL =			
	BREAK UP OF RATES IN % OF ITEM NO.- 2.			
a)	Police Barrack of sarsuna Housing Project, Behala, South 24, Parganas i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			
b)	Brahmapur (JUBILEE) Housing Project at Brahmapur , Kolkata and upper floor of Golf Green Market Complex, Golf Green, Kolkata. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			
c)	Eastern High Project, Eastern Grove Project and East Enclave Project- Now lying at Eastern Grove Project and Eastern Centre. New Town, Rajarhat. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			

d)	Sankalpa Housing Project- lying at Sankalpa Housing Project, Records of Moon Beam & Starlit Housing Project now lying at Moon Beam Housing Project, New Town, Rajarhat. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			
e)	Records of Rajapur Housing Project, Calcutta Green Housing Project, Major Records of Ruchira Housing Project, electrical goods stored at one sub-station (Elec.) of AL/CE Block at New Town, Rajarhat. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			
f)	Records of Konnagar Housing Project, Dankuni Housing Project & Part record of Ruchira Housing Project stored in shops of Dankuni Shopping Complex, Dankuni, Hooghly. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			
g)	Records of Thakurpukur Housing Project lying within 4 Nos. LIG Flats at 1 st Floor and old records and Almirahs of Maniktala Godown now lying within godown of Thakurpukur Housing Project. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting on roof.....%			
	ALTERNATIVE ITEM OF ITEM NO.- 2			
	(The above rates of item No. 2 will be as below in case the site wise total consignments are stored at BASEMENT of ABASAN in lieu of lifting to the Roof of ABASAN).			
a)	Police Barrack of sarsuna Housing Project , Behala , South 24, Parganas.	L. S.		
b)	Brahmapur (JUBILEE) Housing Project at Brahmapur , Kolkata and upper floor of Golf Green Market Complex, Golf Green, Kolkata	L. S.		
c)	Eastern High Project, Eastern Grove Project and East Enclave Project- Now lying at Eastern Grove Project and Eastern Centre. New Town, Rajarhat	L. S.		

d)	Sankalpa Housing Project- lying at Sankalpa Housing Project, Records of Moon Beam & Starlit Housing Project now lying at Moon Beam Housing Project, New Town, Rajarhat	L. S.		
e)	Records of Rajapur Housing Project, Calcutta Green Housing Project, Major Records of Ruchira Housing Project, electrical goods stored at one sub-station (Elec.) of AL/CE Block at New Town, Rajarhat.	L. S.		
f)	Records of Konnagar Housing Project, Dankuni Housing Project & Part record of Ruchira Housing Project stored in shops of Dankuni Shopping Complex, Dankuni, Hooghly.	L. S.		
g)	Records of Thakurpukur Housing Project lying within 4 Nos. LIG Flats at 1 st Floor and old records and Almirahs of Maniktala Godown now lying within godown of Thakurpukur Housing Project.	L. S.		
	BREAK UP OF RATES IN % OF ALTERNATIVE ITEM OF ITEM NO.- 2 ABOVE.			
a)	Police Barrack of sarsuna Housing Project , Behala , South 24, Parganas i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting at basement%			
b)	Brahmapur (JUBILEE) Housing Project at Brahmapur , Kolkata and upper floor of Golf Green Market Complex, Golf Green, Kolkata. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting at basement%			
c)	Eastern High Project, Eastern Grove Project and East Enclave Project- Now lying at Eastern Grove Project and Eastern Centre. New Town, Rajarhat. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting at basement%			
d)	Sankalpa Housing Project- lying at Sankalpa Housing Project, Records of Moon Beam & Starlit Housing Project now lying at Moon Beam Housing Project, New Town, Rajarhat. i) Loading% ii) Transporting.....% iii) Unloading.....% iv) Lifting at basement%			

<p>e)</p>	<p>Records of Rajapur Housing Project, Calcutta Green Housing Project, Major Records of Ruchira Housing Project, electrical goods stored at one sub-station (Elec.) of AL/CE Block at New Town, Rajarhat.</p> <p>i) Loading%</p> <p>ii) Transporting.....%</p> <p>iii) Unloading.....%</p> <p>iv) Lifting at basement%</p>			
<p>f)</p>	<p>Records of Konnagar Housing Project, Dankuni Housing Project & Part record of Ruchira Housing Project stored in shops of Dankuni Shopping Complex, Dankuni, Hooghly.</p> <p>i) Loading%</p> <p>ii) Transporting.....%</p> <p>iii) Unloading.....%</p> <p>iv) Lifting at basement.....%</p>			
<p>g)</p>	<p>Records of Thakurpukur Housing Project lying within 4 Nos. LIG Flats at 1st Floor and old records and Almirahs of Maniktala Godown now lying within godown of Thakurpukur Housing Project.</p> <p>i) Loading%</p> <p>ii) Transporting.....%</p> <p>iii) Unloading.....%</p> <p>iv) Lifting at basement.....%</p>			

(DRAFT AGREEMENT IN NON-JUDICIAL STAMP PAPER OF VALUE OF RS. 10/-)

From:-

To
The Deputy Director (HQ),
West Bengal Housing Board,
A B A S A N,
Kolkata – 700 014.

Sub:- Formal execution of Tender Agreement.

Name of work:- Shifting of files with all documents, almirahs, tables, chairs and misc. materials from various projects sites to roof of the Abasan Building at 105, S. N. Banerjee Road, Kolkata – 700 014.

Ref:- Short NIT No. 01 of 2015 – 16 of Deputy Director (HQ)

Tendered Amount: Rs.

Time of completion: 45 (Forty five) days from the date of formal work order.

Dear Sir,

This is to place on record that the Tender for the above work submitted by us on.....has been accepted by you as per memo no..... dated..... and we hereby formally execute the tender agreement on this day the, 2015 and do hereby solemnly declare and affirm that we shall abide by and fulfil all the terms and conditions under the Notice Inviting Tender, Terms and Conditions of work and schedule and carryout and completed the work within the stipulated time, or in default thereof we will be liable to pay compensation as per paragraph -10 .0 of the Terms and Conditions of work.

Yours faithfully,

Witnesses with Address.

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WEST BENGAL HOUSING BOARD

(Estd. under W.B. Act XXXII of 1972)

(A B A S A N)

105, S. N. Banerjee Road, Kolkata – 700 014, Fax: 2264-1480/0979

☎: 2264-1965/67, 2264-3966/8968/4974/0950 :: Visit us at: www.wbhb.net, Email: wbhb@vsnl.net

No. 368/DD(EW)/HB.

Date: 23.6.2015

**OFFICE OF THE DY.DIRECTOR(HQ)
WEST BENGAL HOUSING BOARD
105, S.N. Banerjee Road,Kol-700 014.
A B A S A N.**

**SHORT NOTICE INVITING TENDER
Tender Notice No. 01 of 2015-16
of Dy. Director(HQ.)**

Sealed Tenders in prescribed printed form of West Bengal Housing Board are invited from eligible Tenderers as per particulars given below. The Tenders will be received by the Dy. Director (HQ), WBHB., W.B. Housing Board at his office at 105, S.N. Banerjee Road, "Abasan" 3rd floor, Kolkata-700 014 up to 1.00 P.M. on 16.7.2015.

1. Name of the work – Shifting of files with all documents, almirahs, tables, chairs and Misc. Materials from various project sites to the roof of the "ABASAN" Building at 105, S.N. Banerjee Road, Kolkata-700 014.
2. Contractors eligible to submit Tenders – Bonafide and resourceful contractors working in West Bengal Housing Board, State PWD, C.P.W.D., M.E.S. Railways, Central and State Govt. and its undertaking / statutory bodies and organisations of repute must have experience in satisfactory completion of similar nature of work valued 40% of amount Tendered in single contract during last five financial year.
3. The interested Tenderers have to submit Tender in TENDER PAPER to be issued by Deputy Director (HQ) enclosing self attested copies of valid partnership deed (in case of partnership firm), Articles / Memorandum of Association (in case of Companies), current professional tax Deposit Challan, Recent Income Tax Return with acknowledgement, valid Trade Licence from respective Municipality / Panchayat, Power of Attorney / Authority to sign to the Tender documents (in case of Companies), Pan Card etc. and self attested copies of completion certificate issued by appropriate authorities.
4. Inspection of site – From 02.7.2015 to 09.7.2015 on working days only as per programme stated in paragraph 6.0 of Terms and Conditions of work.
5. Contractors desirous to submit Tenders will have to submit application directly to the office of the Deputy Director (HQ), WBHB.
6. The decisions regarding the issuing or non issuing of Tender papers to the applicants shall be entirely at the sole discretion of the Deputy Director (HQ), WBHB.

7. **Earnest Money** : 2.00% (Two percent) of the quoted amount to be deposited by Bank Draft/Pay Order on a Kolkata Bank drawn in favour of West Bengal Housing Board which will be converted into security deposit for successful Agency. Balance security amount to constitute a total security de[posit of 10% of the total quoted amount will be deducted proportionately from the progressive bill amount of the agency. The entire security deposit will be released after 3(three) months of the date of completion of the work.
8. Last date and time limit for receipt of application seeking permission for purchasing Tender documents – Any working day between 10.00 a.m. to 1.00 p.m. till. 13.7.2015.
9. Price per set of Tender paper : Rs. 250/- to be deposited at cash section of Board within 2.00 P.M. on the date (s) specified for sale of quotation documents.
10. Date of permission for issuance of Tender document - 13.7.2015.
11. Date(s) of sale of Tender documents – 13.7.2015 & 14.7.2015.
12. Last date & time limit for receipt and opening of Tender – The Tenders will be received by Deputy Director (HQ), up to 1.00 p.m. on 16.7.2015 and will be opened in presence of the intending Tenderers or his authorised representative (holding written authorities) on the same day i.e. on 16.7.2015 after 1.30 p.m.
13. Time of completion of work : 45 (Forty five) days from the date of work-order.
14. Detailed particulars as per terms – As per enclosed term and condition of Work.
15. Availability of Tender documents - At the office of Deputy Director(HQ) at ABASAN, 3rd floor during working Hours.
16. No conditional Tender will be considered for acceptance.
17. Transfer of Tender documents shall not be permitted. The successful Tenderers will have to execute AGREEMENT in triplicate as specified by the WBHB in non-Judicial Stamp Paper of value of Rs. 10/- (Rupees Ten) only before issuing formal work-order.
18. Acceptance of Tender will rest with the WBHB which does not bind itself to accept the lowest Tender and reserve to itself the Authority to reject any or all the tenders received without assigning any reason thereof.
19. If required, a sealed bid may be held among the participants only date to be intimated later.
20. Any amendmend/correction to N.I.T.& Terms and conditions of work will be done through the website W.B.H.B. www.wbhousingboard.in only. Prospective bidders are requested to regularly check website www.wbhousingboard.in.

Deputy Director (HQ)
West Bengal Housing Board.

No.368/1(19)/DD(EW)/HB.

Date:- 23.06.2015.

Copy forwarded for information and circulation through the Notice Board of his Office :

1. Dir. Engg.), WBHB
2. Jt. Director (EW)-I/II/III/IV/EEW/Siliguri , WBHB.
3. J.D.(E.P.),WBHB
4. FA-Cum-CAO, WBHB
5. D. F. A –cum- D.C.A.O. – II, W.B.H.B.
6. AHC-I. / L.A.O. WBHB with the request to publish this Notice Inviting Tender and Terms and conditions of work in website of West Bengal Housing Board.
7. Cash Sec. WBHB
8. A/cs. Officer (W/A/cs.), WBHB
9. Notice Board - ABASAN
10. Sri Alope Bose, Deputy Director (EW), WBHB
11. Sri Debasis Chakraborty, Deputy Director (EW), WBHB
12. Sri Tapan Mukherjee, Deputy Director (EW), WBHB
13. Sri Sajal Baran Das, Deputy Director (EW), WBHB
14. Sri Ranjan Chakraborty, Deputy Director (EEW), WBHB

Deputy Director (HQ)
West Bengal Housing Board.



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No. 369/D.D (EW)/HB.

Date: 23.06.2015.

ABRIDGE TENDER NOTICE **WEST BENGAL HOUSING BOARD.**

Tender Notice No. 01 of 2015 – 16 of Deputy Director (HQ).

Sealed tenders are invited by the Deputy Director (HQ), West Bengal Housing Board for shifting of files with all documents and office furnitures from various project sites to the roof of the “ABASAN” building. Details will be available in the Board’s website [www. wbhousingboard.in](http://www.wbhousingboard.in) and at the office Deputy Director (HQ), 105, S. N. Banerjee Road, Kolkata – 700 014, 3rd floor.

1. Inspection of Site – 02.07.2015 to 09.07.2015. on working days.
2. Permission for purchasing tender documents – up to 1=00 P.M. on 13.07.2015.
3. Date of receiving of Tender - 16.07.2015 up to 1=00 P.M.

Deputy Director (HQ),
West Bengal Housing Board.

No. 369/1(3)/D.D (EW)/HB.

Date: 23.06.2015.

Copy forwarded for information to the:-

1. Director (Engineering), West Bengal Housing Board.
2. A.H.C. – I, West Bengal Housing Board.
3. P.R.O. Cell West Bengal Housing Board for information and necessary action with the request to please publish the in local leading dailies i.e. one in English and one in Bengali one copy of paper cutting in respect of the advertisement may also be sent to the undersigned.

Deputy Director (HQ),
West Bengal Housing Board.