

**WEST BENGAL HOUSING BOARD**

105, S. N. Banerjee Road,  
Kolkata – 700014.

No.58/FA/HB

Date: 13/09/13

The Board of Trustees of West Bengal Housing Board Employees' Contributory Provident Fund invites applications within 15 days from the date of issue of this notice from bonafide resourceful eligible Agencies / Brokers to enlist the name(s) for arranging investment of fund of Board of Trustees in line with the investment pattern of Regional Provident Fund Authority.

To enlist the name of Agencies / Brokers the following requisite documents are required:

1. Net worth Certificate to be issued by Chartered Accountant (Minimum Net worth should be 5 crores).
2. Member of BSE and NSE, SEBI registration Certificate in case of Broker / RBI registration Certificate in case of PD.
3. Documents in support of being at least last three years in Business.
4. List of Clients with number of years and volume of transaction of each Client for last three years.
5. Last three years Audited Balance Sheet, Profit and Loss Account and Turn over Certificate.
6. Permanent Account Number of Income Tax (PAN).
7. Details of DEMAT and SGL Account.
8. Details of Bank Account along with I F S C code.
9. Details of Web Site if any and e-mail I D.

Sd/-  
Secretary,  
Board of Trustees  
W. B. H. B. E. C. P. F.